MINUTES OF MEETING
THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of The Cove at Rotonda Community Development District held a Regular Meeting on June 10, 2025 at 1:00 p.m., at the Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950.

Present:

Matt Mootz	Chair
Alexis Lamb	Vice Chair
Cathy Edelen	Assistant Secretary

Also present:

Daniel Rom	District Manager
Kristen Thomas	Wrathell, Hunt and Associates, LLC (WHA)
Ben Davenport (via telephone)	District Counsel

FIRST ORDER OF BUSINESS **Call to Order/Roll Call**

Mr. Rom called the meeting to order at 1:01 p.m.

Supervisors Mootz, Alexis Lamb and Edelen were present. Supervisors Schwartz and Darren Lamb were not present.

SECOND ORDER OF BUSINESS **Public Comments**

No members of the public spoke.

THIRD ORDER OF BUSINESS **Administration of Oath of Office to Supervisor, Eileen Schwartz [Seat 2] (the following will be provided in a separate package)**

This item was deferred.

A. Updates and Reminders: Ethics Training for Special District Supervisors and Form 1

B. Membership, Obligations and Responsibilities

C. **Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees**

D. **Form 8B: Memorandum of Voting Conflict for County, Municipal and other local Public Officers**

FOURTH ORDER OF BUSINESS **Consideration of Resolution 2025-01, Electing and Removing Officers of the District and Providing for an Effective Date**

This item was deferred.

FIFTH ORDER OF BUSINESS **Consideration of Resolution 2025-02, Approving a Proposed Budget for Fiscal Year 2025/2026 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date**

Mr. Rom presented Resolution 2025-02. He reviewed the proposed Fiscal Year 2026 budget, highlighting any line-item increases, decreases and adjustments, compared to the Fiscal Year 2025 budget, and explained the reasons for any changes. The date and time as noted in the motion box will be inserted.

On MOTION by Mr. Mootz and seconded by Ms. Lamb, with all in favor, Resolution 2025-02, Approving a Proposed Budget for Fiscal Year 2025/2026, and Setting a Public Hearing Thereon Pursuant to Florida Law for August 28, 2025 at 2:30 p.m., at the Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS **Consideration of Resolution 2025-03, Designating Dates, Times and Locations for Regular Meetings of the Board of**

Supervisors of the District for Fiscal Year 2025/2026 and Providing for an Effective Date

Ms. Thomas presented Resolution 2025-03. The following changes were made:

DATES: Change to October 23, 2025; November 20, 2025; December 18, 2025; January 22, 2026; February 26, 2026; March 26, 2026; April 23, 2026; May 21, 2026; June 25, 2026; July 23, 2026; August 27, 2026; and September 24, 2026

TIME: Change to 2:30 PM

On MOTION by Ms. Lamb and seconded by Ms. Edelen, with all in favor, Resolution 2025-03, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2025/2026, as amended, and Providing for an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS **Consideration of Resolution 2025-04, Approving the Florida Statewide Mutual Aid Agreement; Providing for Severability; and Providing for an Effective Date**

Mr. Rom presented Resolution 2025-04. He discussed the benefits of the Agreement and noted that the CDD would more likely be the recipient of aid from other governmental entities than a provider of aid. This Agreement was previously approved and is being presented due to some updates to the Agreement.

On MOTION by Mr. Mootz and seconded by Ms. Lamb, with all in favor, Resolution 2025-04, Approving the Florida Statewide Mutual Aid Agreement; Providing for Severability; and Providing for an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS **Consideration of Resolution 2025-05, Designating the Location of the Local District Records Office and Providing an Effective Date**

This item was deferred.

NINTH ORDER OF BUSINESS **Acceptance of Unaudited Financial Statements as of April 30, 2025**

On MOTION by Mr. Mootz and seconded by Ms. Lamb, with all in favor, Unaudited Financial Statements as of April 30, 2025, were accepted.

TENTH ORDER OF BUSINESS **Approval of September 12, 2024 Public Hearing and Regular Meeting Minutes**

On MOTION by Ms. Lamb and seconded by Ms. Edelen, with all in favor, the September 12, 2024 Public Hearing and Regular Meeting Minutes, as presented, were approved.

ELEVENTH ORDER OF BUSINESS **Staff Reports**

A. District Counsel: Kutak Rock LLP

Mr. Davenport reminded the Board Members to file Form 1 by the July 1, 2025 deadline.

B. District Engineer: Kimley-Horn & Associates, Inc.

C. District Manager: Wrathell, Hunt and Associates, LLC

There were no Staff reports.

- **UPCOMING MEETINGS**
  - ➢ **July 10, 2025 at 11:00 AM**
  - ➢ **August 14, 2025 at 11:00 AM**
  - ➢ **September 11, 2025 at 11:00 AM**
    - o **Quorum Check**

The July 10, 2025 and August 14, 2025 meetings will likely be cancelled.

The next meeting will likely be on August 28, 2025 at 2:30 p.m.

TWELFTH ORDER OF BUSINESS **Board Members' Comments/Requests**

There were no Board Members' comments or requests.

THIRTEENTH ORDER OF BUSINESS **Public Comments**

No members of the public spoke.

FOURTEENTH ORDER OF BUSINESS **Adjournment**

On MOTION by Ms. Lamb and seconded by Ms. Edelen, with all in favor, the meeting adjourned at 11:06 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

Secretary/Assistant Secretary

Chair/Vice Chair