

THE COVE AT ROTONDA

**COMMUNITY DEVELOPMENT
DISTRICT**

BOARD OF SUPERVISORS

September 12, 2024

**PUBLIC HEARING AND
REGULAR MEETING
AGENDA**

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT**

**AGENDA
LETTER**

The Cove at Rotonda Community Development District

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W • Boca Raton, Florida 33431

Phone: (561) 571-0010 • Toll-free: (877) 276-0889 • Fax: (561) 571-0013

September 5, 2024

Board of Supervisors

The Cove at Rotonda Community Development District

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

NOTE: Meeting Location

Dear Board Members:

The Board of Supervisors of The Cove at Rotonda Community Development District will hold a Public Hearing and Regular Meeting on September 12, 2024 at 11:00 a.m., at the Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comment
3. Public Hearing on Adoption of Fiscal Year 2024/2025 Budget
 - A. Affidavit of Publication
 - B. Consideration of Resolution 2024-10, Relating to the Annual Appropriations and Adopting the Budget(s) for the Fiscal Year Beginning October 1, 2024, and Ending September 30, 2025; Authorizing Budget Amendments; and Providing an Effective Date
4. Consideration of Resolution 2024-06, Designating the Location of the Local District Records Office and Providing an Effective Date
5. Acceptance of Unaudited Financial Statements as of July 31, 2024
6. Approval of June 10, 2024 Regular Meeting Minutes
7. Staff Reports
 - A. District Counsel: *Kutak Rock LLP*
 - B. District Engineer: *Kimley-Horn & Associates, Inc.*
 - C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - NEXT MEETING DATE: October 10, 2024 at 11:00 AM

○ QUORUM CHECK

SEAT 1	MATTHEW MOOTZ	☐ IN PERSON	☐ PHONE	☐ NO
SEAT 2	EILEEN SCHWARTZ	☐ IN PERSON	☐ PHONE	☐ NO
SEAT 3	DARREN LAMB	☐ IN PERSON	☐ PHONE	☐ NO
SEAT 4	ALEXIS LAMB	☐ IN PERSON	☐ PHONE	☐ NO
SEAT 5	CATHERINE EDELEN	☐ IN PERSON	☐ PHONE	☐ NO

8. Board Members' Comments/Requests

9. Public Comments

10. Adjournment

If you should have any questions or concerns, please do not hesitate to contact me directly at (561) 909-7930.

Sincerely,



Daniel Rom
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL-IN NUMBER: 1-888-354-0094

PARTICIPANT PASSCODE: 528 064 2804

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

3A



**PUBLISHER'S AFFIDAVIT OF
PUBLICATION STATE OF FLORIDA COUNTY
OF CHARLOTTE:**

Before the undersigned authority personally appeared Amber Douglas, who on oath says that she is the Legal Advertising Representative of The Daily Sun, a newspaper published at Charlotte Harbor in Charlotte County, Florida; that the attached copy of the advertisement, being a Legal Notice that was published in said newspaper in the issue(s)

08/26/2024, 09/02/2024

as well as being posted online at www.yoursun.com and www.floridapublicnotices.com.

Affiant further says that the said newspaper is a newspaper published at Charlotte Harbor, in said Charlotte County, Florida, and that the said newspaper has heretofore been continuously published in said Charlotte County, Florida, Sarasota County, Florida and DeSoto County, Florida, each day and has been entered as periodicals matter at the post office in Punta Gorda, in said Charlotte County, Florida, for a period of 1 year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

(Signature of Affiant)

Sworn and subscribed before me this 4th day of
September, 2024

(Signature of Notary Public)



Personally known X OR Produced Identification

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT
DISTRICT**

**NOTICE OF PUBLIC HEARINGS
TO CONSIDER THE ADOPTION
OF THE FISCAL YEAR
2024/2025 BUDGET; AND
NOTICE OF REGULAR BOARD
OF SUPERVISORS' MEETING**

Notice is hereby given that Board of Supervisors ("Board") of The Cove at Rotonda Community Development District ("District") will hold a public hearing on September 12, 2024 at 11:00 a.m., at the Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950 for the purpose of hearing comments and objections on the adoption of the proposed budget ("Proposed Budget") of the District for the fiscal year beginning October 1, 2024 and ending September 30, 2025 ("Fiscal Year 2024/2025"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it.

A copy of the agenda and Proposed Budget may be obtained by contacting the offices of the District Manager, Wrathell Hunt & Associates, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431, (877) 276-0889 ("District Manager's Office"), during normal business hours.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the hearings or meeting.

Any person requiring special accommodations at this meeting and/or public hearing or requiring assistance connecting to any communications media technology because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting and public hearing. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person

may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager
Publish: 09/02/24
434168 3937255

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

3B

RESOLUTION 2024-10

[FY 2025 APPROPRIATION RESOLUTION]

THE ANNUAL APPROPRIATION RESOLUTION OF THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET(S) FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2024, submitted to the Board of Supervisors (“**Board**”) of the Cove at Rotonda Community Development District (“**District**”) proposed budget(s) (“**Proposed Budget**”) for the fiscal year beginning October 1, 2024 and ending September 30, 2025 (“**Fiscal Year 2024/2025**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* ("**Adopted Budget**"), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Cove at Rotonda Community Development District for the Fiscal Year Ending September 30, 2025."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2024/2025, the sums set forth in **Exhibit A** to be raised by the levy of assessments, a funding agreement and/or otherwise. Such sums are deemed by the Board to be necessary to defray all expenditures of the District during said budget year, and are to be divided and appropriated in the amounts set forth in **Exhibit A**.

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2024/2025 or within 60 days following the end of the Fiscal Year 2024/2025 may amend its Adopted Budget for that fiscal year as follows:

- a. A line-item appropriation for expenditures within a fund may be decreased or increased by motion of the Board recorded in the minutes, and approving the expenditure, if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may approve an expenditure that would increase or decrease a line-item appropriation for expenditures within a fund if the total appropriations of the fund do not increase and if either (i) the aggregate change in the original appropriation item does not exceed the greater of \$15,000 or 15% of the original appropriation, or (ii) such expenditure is authorized by separate disbursement or spending resolution.

- c. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must ensure that any amendments to the budget under paragraph c. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 12TH DAY OF SEPTEMBER, 2024.

ATTEST:

**COVE AT ROTONDA COMMUNITY
DEVELOPMENT DISTRICT**

By: _____
Title: _____

By: _____
Its: _____

Exhibit A: Fiscal Year 2024/2025 Budget(s)

Exhibit A: Fiscal Year 2024/2025 Budget(s)

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2025**

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
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Definitions of General Fund Expenditures	2

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2025**

	Fiscal Year 2024				Proposed Budget FY2025
	Adopted Budget FY2024	Actual Through 03/31/24	Projected Through 09/30/24	Total Actual & Projected	
REVENUES					
Landowner contribution	\$ 20,940	\$ -	\$ 23,121	\$ 23,121	\$ 102,540
Total revenues	20,940	-	23,121	23,121	102,540
EXPENDITURES					
Professional & administrative					
Management/accounting/recording**	6,000	3,000	3,000	6,000	36,000
Legal	5,000	138	4,862	5,000	25,000
Engineering	-	-	-	-	15,000
Audit	-	-	-	-	4,500
Arbitrage rebate calculation*	-	-	-	-	500
Dissemination agent*	-	-	-	-	1,000
Trustee*	-	-	-	-	5,500
Telephone	100	50	50	100	200
Postage	500	-	500	500	500
Printing & binding	250	125	125	250	500
Legal advertising	1,750	207	1,543	1,750	6,500
Annual special district fee	175	175	-	175	175
Insurance	5,500	5,000	-	5,000	5,500
Contingencies/bank charges	750	717	33	750	750
Website hosting & maintenance	705	1,680	-	1,680	705
Website ADA compliance	210	-	210	210	210
Total professional & administrative	20,940	11,092	10,323	21,415	102,540
Total expenditures	20,940	11,092	10,323	21,415	102,540
Excess/(deficiency) of revenues over/(under) expenditures	-	(11,092)	12,798	1,706	-
Fund balance - beginning (unaudited)	-	(1,706)	(12,798)	(1,706)	-
Fund balance - ending (projected)	-	(12,798)	-	-	-
Unassigned	-	(12,798)	-	-	-
Fund balance - ending	\$ -	\$ (12,798)	\$ -	\$ -	\$ -

* These items will be realized when bonds are issued

** WHA will charge a reduced management fee of \$500 per month during dormancy stage.

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES

Professional & administrative

Management/accounting/recording**	\$ 36,000
Wrathell, Hunt and Associates, LLC (WHA), specializes in managing community development districts by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all of the District's governmental requirements. WHA develops financing programs, administers the issuance of tax exempt bond financings, operates and maintains the assets of the community.	
Legal	25,000
General counsel and legal representation, which includes issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.	
Engineering	15,000
The District's Engineer will provide construction and consulting services, to assist the District in crafting sustainable solutions to address the long term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.	
Audit	4,500
Statutorily required for the District to undertake an independent examination of its books, records and accounting procedures.	
Arbitrage rebate calculation*	500
To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate the arbitrage rebate liability.	
Dissemination agent*	1,000
The District must annually disseminate financial information in order to comply with the requirements of Rule 15c2-12 under the Securities Exchange Act of 1934. Wrathell, Hunt & Associates serves as dissemination agent.	
Trustee	5,500
Annual fee for the service provided by trustee, paying agent and registrar.	
Telephone	200
Telephone and fax machine.	
Postage	500
Mailing of agenda packages, overnight deliveries, correspondence, etc.	
Printing & binding	500
Letterhead, envelopes, copies, agenda packages	
Legal advertising	6,500
The District advertises for monthly meetings, special meetings, public hearings, public bids, etc.	
Annual special district fee	175
Annual fee paid to the Florida Department of Economic Opportunity.	
Insurance	5,500
The District will obtain public officials and general liability insurance.	
Contingencies/bank charges	750
Bank charges and other miscellaneous expenses incurred during the year and automated AP routing etc.	
Website hosting & maintenance	705
Website ADA compliance	210
Total expenditures	<u><u>\$102,540</u></u>

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

4

RESOLUTION 2024-06

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE LOCATION OF THE
LOCAL DISTRICT RECORDS OFFICE AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, The Cove at Rotonda Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated within the Charlotte County, Florida; and

WHEREAS, the District is statutorily required to designate a local district records office location for the purposes of affording citizens the ability to access the District’s records, promoting the disclosure of matters undertaken by the District, and ensuring that the public is informed of the activities of the District in accordance with Chapter 119 and Section 190.006(7), *Florida Statutes*.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE
COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. The District’s local records office shall be located at: _____

_____.

SECTION 2. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this ____ day of _____, 2024.

ATTEST:

**THE COVE AT ROTONDA COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED
FINANCIAL
STATEMENTS**

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
JULY 31, 2024**

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
JULY 31, 2024**

	General Fund	Total Governmental Funds
ASSETS		
Cash	\$ 5,792	\$ 5,792
Due from Landowner	2,708	2,708
Total assets	<u>\$ 8,500</u>	<u>\$ 8,500</u>
LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ 2,238	\$ 2,238
Landowner advance	6,000	6,000
Total liabilities	<u>8,238</u>	<u>8,238</u>
DEFERRED INFLOWS OF RESOURCES		
Deferred receipts	2,708	2,708
Total deferred inflows of resources	<u>2,708</u>	<u>2,708</u>
Fund balances:		
Restricted for:		
Unassigned	(2,446)	(2,446)
Total fund balances	<u>(2,446)</u>	<u>(2,446)</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 8,500</u>	<u>\$ 8,500</u>

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED JULY 31, 2024**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Landowner contribution	\$ -	\$ 13,557	\$ 20,940	65%
Total revenues	-	13,557	20,940	65%
EXPENDITURES				
Professional & administrative				
Management/accounting/recording	500	5,000	6,000	83%
Legal	204	341	5,000	7%
Telephone	8	83	100	83%
Postage	-	-	500	0%
Printing & binding	20	208	250	83%
Legal advertising	-	755	1,750	43%
Annual special district fee	-	175	175	100%
Insurance	-	5,000	5,500	91%
Contingencies/bank charges	89	1,053	750	140%
Website hosting & maintenance	-	1,680	705	238%
Website ADA compliance	-	-	210	0%
Total expenditures	821	14,295	20,940	68%
Excess/(deficiency) of revenues over/(under) expenditures	(821)	(738)	-	
Fund balances - beginning	(1,623)	(1,706)	-	
Fund balances - ending	\$ (2,444)	\$ (2,444)	\$ -	

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT**

MINUTES

DRAFT

**MINUTES OF MEETING
THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of The Cove at Rotonda Community Development District held a Regular Meeting on June 10, 2024 at 11:00 a.m., at the Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950.

Present at the meeting were:

Matt Mootz	Chair
Alexis Lamb	Vice Chair
Cathy Edelen	Assistant Secretary

Also present:

Daniel Rom	District Manager
Kristin Thomas (via telephone)	Wrathell, Hunt and Associates, LLC (WHA)
Jere Earlywine (via telephone)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Rom called the meeting to order at 11:04 a.m.

Supervisors Mootz, Ms. Lamb and Edelen were present. Supervisors Schwartz and Mr. Lamb were not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2024-07, Approving a Proposed Budget for Fiscal Year 2024/2025 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Mr. Rom presented Resolution 2024-07. He reviewed the proposed Fiscal Year 2025 budget, highlighting increases, decreases and adjustments, compared to the Fiscal Year 2024 budget, and explained the reasons for any changes. He noted that some line items are in anticipation of a bond issuance but will only be incurred if bonds are issued.

Mr. Mootz anticipated being ready to issue bonds the last quarter of the calendar year.

Mr. Earlywine stated that a bond validation will be necessary, which takes about four months; therefore, it is necessary to start now if the goal is to issue bonds in 2024. Mr. Mootz stated, given the time required, he is flexible to issuing bonds in early 2025.

On MOTION by Mr. Mootz and seconded by Ms. Lamb, with all in favor, Resolution 2024-07, Approving a Proposed Budget for Fiscal Year 2024/2025 and Setting a Public Hearing Thereon Pursuant to Florida Law on September 12, 2024 at 11:00 a.m., at the Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2024-08, Extending the Terms of Office of All Current Supervisors to Coincide with the General Election Pursuant to Section 190.006, Florida Statutes; Providing for Severability; and Providing an Effective Date

Mr. Rom presented Resolution 2024-08.

On MOTION by Ms. Lamb and seconded by Ms. Edelen, with all in favor, Resolution 2024-08, Extending the Terms of Office of All Current Supervisors to Coincide with the General Election Pursuant to Section 190.006, Florida Statutes; Providing for Severability; and Providing an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2024-09, Designating Dates, Times and Locations for Regular Meetings of the Board of

Supervisors of the District for Fiscal Year
2024/2025 and Providing for an Effective
Date

Mr. Rom presented Resolution 2024-09.

On MOTION by Ms. Lamb and seconded by Mr. Mootz, with all in favor,
Resolution 2024-09, Designating Dates, Times and Locations for Regular
Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025
and Providing for an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Update: Required Ethics Training and
Disclosure Filing

- **Sample Form 1 2023/Instructions**

Mr. Rom discussed the new requirement for Board Members to complete four hours of ethics training by December 31, 2024; completion of the requirement will be reported when filing Form 1 in 2025. Beginning with the 2024 Form 1 filing, Board Members must register with the Commission on Ethics so they can file Form 1 electronically.

SEVENTH ORDER OF BUSINESS

Consideration of Response(s) to Request
for Qualifications (RFQ) for Engineering
Services

A. Affidavit of Publication

B. RFQ Package

These items were included for informational purposes.

C. Respondent(s)

I. George F Young, Inc.

II. Kimley-Horne and Associates, Inc.

Mr. Rom discussed the responses to the RFQ.

D. Competitive Selection Criteria/Ranking

Mr. Mootz scored and ranked the respondents, as follows, and the other Board Members agreed with the scores and ranking:

113 #1 Kimley-Horne and Associates, Inc. 100 points
114 #2 George F Young, Inc. 0 points

115 **E. Award of Contract**

116

117 **On MOTION by Mr. Mootz and seconded by Ms. Edelen, with all in favor,**
118 **ranking Kimley-Horne and Associates, Inc., as the #1 ranked respondent to the**
119 **RFP for Engineering Services, and awarding the Engineering Services Contract**
120 **to Kimley-Horne and Associates, Inc., and authorizing Staff to enter into an**
121 **agreement, was approved.**

122

123

124 **EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2024-06,
Designating the Location of the Local
District Records Office and Providing an
Effective Date**

125

126

127

128

129 This item was deferred.

130

131 **NINTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
Statements as of April 30, 2024**

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133

134 **On MOTION by Ms. Lamb and seconded by Ms. Edelen, with all in favor,**
135 **Unaudited Financial Statements as of April 30, 2024, were accepted.**

136

137

138 **TENTH ORDER OF BUSINESS**

**Approval of November 16, 2023 Public
Hearings and Regular Meeting Minutes**

139

140

141 **On MOTION by Mr. Mootz and seconded by Ms. Lamb, with all in favor, the**
142 **November 16, 2023 Public Hearings and Regular Meeting Minutes, as**
143 **presented, were approved.**

144

145

146 **ELEVENTH ORDER OF BUSINESS**

Staff Reports

147

148 **A. District Counsel: Kutak Rock LLP**

149 There was no report.

150 **B. District Engineer (Interim): Kimley-Horn & Associates, Inc.**

C. District Manager: Wrathell, Hunt and Associates, LLC

- **0 Registered Voters in District as of April 15, 2024**
- **NEXT MEETING DATE: July 11, 2024 at 11:00 AM**
 - **Quorum Check**

The July 11, 2024 meeting will likely be canceled.

TWELFTH ORDER OF BUSINESS**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

THIRTEENTH ORDER OF BUSINESS**Public Comments**

No members of the public spoke.

FOURTEENTH ORDER OF BUSINESS**Adjournment**

On MOTION by Ms. Edelen and seconded by Ms. Lamb, with all in favor, the meeting adjourned at 11:20 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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176

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180 _____
Secretary/Assistant Secretary

Chair/Vice Chair

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

STAFF
REPORTS

THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2024/2025 MEETING SCHEDULE		
LOCATION		
<i>Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950</i>		
<i>¹To Be Determined</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 10, 2024	Regular Meeting	11:00 AM
November 14, 2024 ¹	Regular Meeting	11:00 AM
December 12, 2024	Regular Meeting	11:00 AM
January 9, 2025	Regular Meeting	11:00 AM
February 13, 2025	Regular Meeting	11:00 AM
March 13, 2025	Regular Meeting	11:00 AM
April 10, 2025 ¹	Regular Meeting	11:00 AM
May 8, 2025	Regular Meeting	11:00 AM
June 12, 2025	Regular Meeting	11:00 AM
July 10, 2025	Regular Meeting	11:00 AM
August 14, 2025	Regular Meeting	11:00 AM
September 11, 2025	Regular Meeting	11:00 AM