

THE COVE AT ROTONDA

**COMMUNITY DEVELOPMENT
DISTRICT**

June 10, 2024

**BOARD OF SUPERVISORS
REGULAR**

MEETING AGENDA

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT**

**AGENDA
LETTER**

The Cove at Rotonda Community Development District

OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W•Boca Raton, Florida 33431

Phone: (561) 571-0010•Toll-free: (877) 276-0889•Fax: (561) 571-0013

June 3, 2024

Board of Supervisors

The Cove at Rotonda Community Development District

Dear Board Members:

The Board of Supervisors of The Cove at Rotonda Community Development District will hold a Regular Meeting on June 10, 2024 at 11:00 a.m., at the Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Consideration of Resolution 2024-07, Approving a Proposed Budget for Fiscal Year 2024/2025 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date
4. Consideration of Resolution 2024-08, Extending the Terms of Office of All Current Supervisors to Coincide with the General Election Pursuant to Section 190.006, Florida Statutes; Providing for Severability; and Providing an Effective Date
5. Consideration of Resolution 2024-09, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2024/2025 and Providing for an Effective Date
6. Update: Required Ethics Training and Disclosure Filing
 - Sample Form 1 2023/Instructions
7. Consideration of Response(s) to Request for Qualifications (RFQ) for Engineering Services
 - A. Affidavit of Publication
 - B. RFQ Package
 - C. Respondent(s)
 - I. George F Young, Inc.

ATTENDEES:

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

NOTE: Meeting Location

- II. Kimley-Horn and Associates, Inc.
- D. Competitive Selection Criteria/Ranking
- E. Award of Contract
8. Consideration of Resolution 2024-06, Designating the Location of the Local District Records Office and Providing an Effective Date
9. Acceptance of Unaudited Financial Statements as of April 30, 2024
10. Approval of November 16, 2023 Public Hearings and Regular Meeting Minutes
11. Staff Reports
- A. District Counsel: *Kutak Rock LLP*
- B. District Engineer (Interim): *Kimley-Horn & Associates, Inc.*
- C. District Manager: *Wrathell, Hunt and Associates, LLC*
- 0 Registered Voters in District as of April 15, 2024
 - NEXT MEETING DATE: July 11, 2024 at 11:00 AM
- QUORUM CHECK
- | | | | | |
|--------|------------------|------------------------------------|--------------------------------|-----------------------------|
| SEAT 1 | MATTHEW MOOTZ | ☐ IN PERSON | ☐ PHONE | ☐ NO |
| SEAT 2 | EILEEN SCHWARTZ | ☐ IN PERSON | ☐ PHONE | ☐ NO |
| SEAT 3 | DARREN LAMB | ☐ IN PERSON | ☐ PHONE | ☐ NO |
| SEAT 4 | ALEXIS LAMB | ☐ IN PERSON | ☐ PHONE | ☐ NO |
| SEAT 5 | CATHERINE EDELEN | ☐ IN PERSON | ☐ PHONE | ☐ NO |
12. Board Members' Comments/Requests
13. Public Comments
14. Adjournment

If you should have any questions or concerns, please do not hesitate to contact me directly at (561) 909-7930.

Sincerely,



Daniel Rom
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE
CALL-IN NUMBER: 1-888-354-0094
PARTICIPANT PASSCODE: 528 064 2804

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

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RESOLUTION 2024-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2024/2025 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the District Manager has prepared and submitted to the Board of Supervisors ("**Board**") of The Cove at Rotonda Community Development District ("**District**"), prior to June 15, 2024, a proposed operating budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2024 and ending September 30, 2025 ("**Fiscal Year 2024/2025**"); and

WHEREAS, the Board has considered the proposed budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT:

1. APPROVING PROPOSED BUDGET. The operating budget proposed by the District Manager for Fiscal Year 2024/2025, attached hereto as **Exhibit A**, is hereby approved as the basis for conducting a public hearing to adopt said budget.

2. SETTING HEARING. The public hearing on the approved budgets is hereby declared and set for the following date, hour and location:

DATE: _____

HOUR: 11:00 a.m.

LOCATION: Punta Gorda Charlotte Library
401 Shreve St.
Punta Gorda, Florida 33950

3. TRANSMITTAL OF PROPOSED BUDGETS TO LOCAL GENERAL PURPOSE GOVERNMENTS. The District Manager is hereby directed to submit copy of the proposed budget to the local general purpose unit(s) of government at least sixty (60) days prior to the hearing set above.

4. POSTING OF PROPOSED BUDGETS. In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two (2) days before the budget hearing date as set forth in Section 2 and shall remain on the website for at least (forty-five) 45 days.

5. PUBLICATION OF NOTICE. Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 10th day of June, 2024.

ATTEST:

**THE COVE AT ROTONDA COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A: Fiscal Year 2024/2025 Budget

Exhibit A

Fiscal Year 2024/2025 Budget

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2025**

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
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**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET
FISCAL YEAR 2025**

	Fiscal Year 2024				Proposed Budget FY2025
	Adopted Budget FY2024	Actual Through 03/31/24	Projected Through 09/30/24	Total Actual & Projected	
REVENUES					
Landowner contribution	\$ 20,940	\$ -	\$ 23,121	\$ 23,121	\$ 102,540
Total revenues	20,940	-	23,121	23,121	102,540
EXPENDITURES					
Professional & administrative					
Management/accounting/recording**	6,000	3,000	3,000	6,000	36,000
Legal	5,000	138	4,862	5,000	25,000
Engineering	-	-	-	-	15,000
Audit	-	-	-	-	4,500
Arbitrage rebate calculation*	-	-	-	-	500
Dissemination agent*	-	-	-	-	1,000
Trustee*	-	-	-	-	5,500
Telephone	100	50	50	100	200
Postage	500	-	500	500	500
Printing & binding	250	125	125	250	500
Legal advertising	1,750	207	1,543	1,750	6,500
Annual special district fee	175	175	-	175	175
Insurance	5,500	5,000	-	5,000	5,500
Contingencies/bank charges	750	717	33	750	750
Website hosting & maintenance	705	1,680	-	1,680	705
Website ADA compliance	210	-	210	210	210
Total professional & administrative	20,940	11,092	10,323	21,415	102,540
Total expenditures	20,940	11,092	10,323	21,415	102,540
Excess/(deficiency) of revenues over/(under) expenditures	-	(11,092)	12,798	1,706	-
Fund balance - beginning (unaudited)	-	(1,706)	(12,798)	(1,706)	-
Fund balance - ending (projected)	-	(12,798)	-	-	-
Unassigned	-	(12,798)	-	-	-
Fund balance - ending	\$ -	\$ (12,798)	\$ -	\$ -	\$ -

* These items will be realized when bonds are issued

** WHA will charge a reduced management fee of \$500 per month during dormancy stage.

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
DEFINITIONS OF GENERAL FUND EXPENDITURES**

EXPENDITURES

Professional & administrative

Management/accounting/recording**	\$ 36,000
Wrathell, Hunt and Associates, LLC (WHA), specializes in managing community development districts by combining the knowledge, skills and experience of a team of professionals to ensure compliance with all of the District's governmental requirements. WHA develops financing programs, administers the issuance of tax exempt bond financings, operates and maintains the assets of the community.	
Legal	25,000
General counsel and legal representation, which includes issues relating to public finance, public bidding, rulemaking, open meetings, public records, real property dedications, conveyances and contracts.	
Engineering	15,000
The District's Engineer will provide construction and consulting services, to assist the District in crafting sustainable solutions to address the long term interests of the community while recognizing the needs of government, the environment and maintenance of the District's facilities.	
Audit	4,500
Statutorily required for the District to undertake an independent examination of its books, records and accounting procedures.	
Arbitrage rebate calculation*	500
To ensure the District's compliance with all tax regulations, annual computations are necessary to calculate the arbitrage rebate liability.	
Dissemination agent*	1,000
The District must annually disseminate financial information in order to comply with the requirements of Rule 15c2-12 under the Securities Exchange Act of 1934. Wrathell, Hunt & Associates serves as dissemination agent.	
Trustee	5,500
Annual fee for the service provided by trustee, paying agent and registrar.	
Telephone	200
Telephone and fax machine.	
Postage	500
Mailing of agenda packages, overnight deliveries, correspondence, etc.	
Printing & binding	500
Letterhead, envelopes, copies, agenda packages	
Legal advertising	6,500
The District advertises for monthly meetings, special meetings, public hearings, public bids, etc.	
Annual special district fee	175
Annual fee paid to the Florida Department of Economic Opportunity.	
Insurance	5,500
The District will obtain public officials and general liability insurance.	
Contingencies/bank charges	750
Bank charges and other miscellaneous expenses incurred during the year and automated AP routing etc.	
Website hosting & maintenance	705
Website ADA compliance	210
Total expenditures	<u><u>\$102,540</u></u>

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

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RESOLUTION 2024-08

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT EXTENDING THE TERMS OF OFFICE OF ALL CURRENT SUPERVISORS TO COINCIDE WITH THE GENERAL ELECTION PURSUANT TO SECTION 190.006, *FLORIDA STATUTES*; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, The Cove at Rotonda Community Development District (“District”) is a local unit of special purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, the current members of the Board of Supervisors (“Board”) were elected by the landowners within the District based on a one acre/one vote basis; and

WHEREAS, Chapter 190, *Florida Statutes*, authorizes the Board to adopt a resolution extending or reducing the terms of office of Board members to coincide with the general election in November; and

WHEREAS, the Board finds that it is in the best interests of the District to adopt this Resolution extending the terms of office of all current Supervisors of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The following terms of office are hereby extended to coincide with the general election to be held in November of 2026:

Seat # 3	(currently held by Darren Lamb)
Seat # 4	(currently held by Alexis Lamb)
Seat # 5	(currently held by Cathy Edelen)

The following terms of office are hereby extended to coincide with the general election to be held in November of 2028:

Seat # 1	(currently held by Matthew Mootz)
Seat # 2	(currently held by Eileen Schwartz)

SECTION 2. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 3. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 10th day of June, 2024.

ATTEST:

**THE COVE AT ROTONDA COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/ Vice Chair, Board of Supervisors

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

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RESOLUTION 2024-09

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIMES AND
LOCATIONS FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE
DISTRICT FOR FISCAL YEAR 2024/2025 AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, The Cove at Rotonda Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, the District is required by Section 189.015, *Florida Statutes*, to file quarterly, semi-annually, or annually a schedule (including date, time, and location) of its regular meetings with local governing authorities; and

WHEREAS, further, in accordance with the above-referenced statute, the District shall also publish quarterly, semi-annually, or annually the District’s regular meeting schedule in a newspaper of general paid circulation in the county in which the District is located.

WHEREAS, the Board desires to adopt the Fiscal Year 2024/2025 meeting schedule attached as **Exhibit A**.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COVE
AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT:**

1. **ADOPTING FISCAL YEAR 2024/2025 ANNUAL MEETING SCHEDULE.** The Fiscal Year 2024/2025 annual meeting schedule attached hereto and incorporated by reference herein as **Exhibit A** is hereby approved and shall be published in accordance with the requirements of Florida law and also provided to applicable governing authorities.

2. **EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 10th day of June, 2024.

ATTEST:

**THE COVE AT ROTONDA COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

EXHIBIT "A"

THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2024/2025 MEETING SCHEDULE		
LOCATION		
<i>Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950</i>		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 10, 2024	Regular Meeting	11:00 AM
November 14, 2024	Regular Meeting	11:00 AM
December 12, 2024	Regular Meeting	11:00 AM
January 9, 2025	Regular Meeting	11:00 AM
February 13, 2025	Regular Meeting	11:00 AM
March 13, 2025	Regular Meeting	11:00 AM
April 10, 2025	Regular Meeting	11:00 AM
May 8, 2025	Regular Meeting	11:00 AM
June 12, 2025	Regular Meeting	11:00 AM
July 10, 2025	Regular Meeting	11:00 AM
August 14, 2025	Regular Meeting	11:00 AM
September 11, 2025	Regular Meeting	11:00 AM

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

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MEMORANDUM

To: Board of Supervisors

From: District Counsel

Date: January 1, 2024

Subject: Ethics Training Requirements

Beginning January 1, 2024, all Board Supervisors of Florida Community Development Districts will be required to complete four (4) hours of Ethics training each year. The four (4) hours must be allocated to the following categories: two (2) hours of Ethics Law, one (1) hour of Sunshine Law, and one (1) hour of Public Records law.

This training may be completed online, and the four (4) hours do not have to be completed all at once. The Florida Commission on Ethics (“COE”) has compiled a list of resources for this training. An overview of the resources are described below, and links to the resources are included in this memo.

Each year when Supervisors complete the required financial disclosure form (Form 1 Statement of Financial Interests), Supervisors must mark a box confirming that he or she has completed the Ethics training requirements. At this time, there is no requirement to submit a certificate; however, the COE advises that Supervisors keep a record of all trainings completed (including date and time of completion), in the event Supervisors are ever asked to provide proof of completion. The training is a calendar year requirement and corresponds to the form year. So, Supervisors will not report their 2024 training until they fill out their Form 1 for the 2025 year.

Free Training Options

The Florida Commission on Ethics’ (“COE”) website has several free online resources and links to resources that Supervisors can access to complete the training requirements. Navigate to that page here: [Florida Commission on Ethics Training](https://ethics.state.fl.us/Training/Training.aspx).¹ Please note that the COE only provides free training for the two (2) hour Ethics portion of the annual training. However, the COE does provide links to free outside resources to complete the Sunshine and Public Records portion of the training. These links are included in this memorandum below for your ease of reference.

¹ <https://ethics.state.fl.us/Training/Training.aspx>

Free Ethics Law Training

The COE provides several videos for Ethics training, none of which are exactly two (2) hours in length. Please ensure you complete 120 minutes of Ethics training when choosing a combination of the below.

State Ethics Laws for Constitutional Officers & Elected Municipal Officers (100 minutes)

Click here: [Kinetic Ethics](#)

Business and Employment Conflicts and Post-Public-Service (56 minutes) Restriction

Click here: [Business and Employment Conflicts](#)

Gifts (50 minutes)

Click here: [Ethics Laws Governing Acceptance of Gifts](#)

Voting Conflicts - Local Officers (58 minutes)¹

Click here: [Voting Vertigo](#)

Free Sunshine/Public Records Law Training

The Office of the Attorney General provides a two (2) hour online training course (audio only) that meets the requirements of the Sunshine Law and Public Records Law portion of Supervisors' annual training.

Click here to access: [Public Meeting and Public Records Law](#)

Other Training Options

4- Hour Course

Some courses will provide a certificate upon completion (not required), like the one found from the Florida State University, Florida Institute of Government, linked here: [4-Hour Ethics Course](#). This course meets all the ethics training requirements for the year, including Sunshine Law and Public Records training. This course is currently \$79.00

CLE Course

The COE's website includes a link to the Florida Bar's Continuing Legal Education online tutorial which also meets all the Ethics training requirements. However, this is a CLE course designed more specifically for attorneys. The 5 hours 18 minutes' long course exceeds the 4-hour requirement and its cost is significantly higher than the 4-Hour Ethics course provided by the Florida State University. The course is currently \$325.00. To access this course, click here: [Sunshine Law, Public Records and Ethics for Public Officers and Public Employees](#).

If you have any questions, please do not hesitate to contact me.

2023 Form 1 - Statement of Financial Interests

General Information

Name: DISCLOSURE FILER

Address: SAMPLE ADDRESS

County: SAMPLE COUNTY

PID SAMPLE

AGENCY INFORMATION

Organization	Suborganization	Title
SAMPLE	SAMPLE	SAMPLE

Disclosure Period

THIS STATEMENT REFLECTS YOUR FINANCIAL INTERESTS FOR CALENDAR YEAR ENDING DECEMBER 31, 2023 .

Primary Sources of Income

PRIMARY SOURCE OF INCOME (Over \$2,500) (Major sources of income to the reporting person)
(If you have nothing to report, write "none" or "n/a")

Name of Source of Income	Source's Address	Description of the Source's Principal Business Activity

Secondary Sources of Income

SECONDARY SOURCES OF INCOME (Major customers, clients, and other sources of income to businesses owned by the reporting person) (If you have nothing to report, write "none" or "n/a")

Name of Business Entity	Name of Major Sources of Business' Income	Address of Source	Principal Business Activity of Source

Real Property

REAL PROPERTY (Land, buildings owned by the reporting person)
(If you have nothing to report, write "none" or "n/a")

Location/Description

Intangible Personal Property

INTANGIBLE PERSONAL PROPERTY (Stocks, bonds, certificates of deposit, etc. over \$10,000)
(If you have nothing to report, write "none" or "n/a")

Type of Intangible	Business Entity to Which the Property Relates

Liabilities

LIABILITIES (Major debts valued over \$10,000):
(If you have nothing to report, write "none" or "n/a")

Name of Creditor	Address of Creditor

Interests in Specified Businesses

INTERESTS IN SPECIFIED BUSINESSES (Ownership or positions in certain types of businesses)
(If you have nothing to report, write "none" or "n/a")

Business Entity # 1

Training

Based on the office or position you hold, the certification of training required under Section 112.3142, F.S., is not applicable to you for this form year.

Signature of Filer

Digitally signed:

Filed with COE:

E-FILING SAMPLE

2023 Form 1 Instructions

Statement of Financial Interests

Notice

The annual Statement of Financial Interest is due July 1, 2024. If the annual form is not submitted via the electronic filing system created and maintained by the Commission September 3, 2024, an automatic fine of \$25 for each day late will be imposed, up to a maximum penalty of \$1,500. Failure to file also can result in removal from public office or employment. [s. 112.3145, F.S.]

In addition, failure to make any required disclosure constitutes grounds for and may be punished by one or more of the following: disqualification from being on the ballot, impeachment, removal or suspension from office or employment, demotion, reduction in salary, reprimand, or a civil penalty not exceeding \$10,000. [s. 112.317, F.S.]

When To File:

Initially, each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers.

Thereafter, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2023.

Who Must File Form 1

1. Elected public officials not serving in a political subdivision of the state and any person appointed to fill a vacancy in such office, unless required to file full disclosure on Form 6.
2. Appointed members of each board, commission, authority, or council having statewide jurisdiction, excluding those required to file full disclosure on Form 6 as well as members of solely advisory bodies, but including judicial nominating commission members; Directors of Enterprise Florida, Scripps Florida Funding Corporation, and Career Source Florida; and members of the Council on the Social Status of Black Men and Boys; the Executive Director, Governors, and senior managers of Citizens Property Insurance Corporation; Governors and senior managers of Florida Workers' Compensation Joint Underwriting Association; board members of the Northeast Fla. Regional Transportation Commission; board members of Triumph Gulf Coast, Inc; board members of Florida Is For Veterans, Inc.; and members of the Technology Advisory Council within the Agency for State Technology.
3. The Commissioner of Education, members of the State Board of Education, the Board of Governors, the local Boards of Trustees and Presidents of state universities, and the Florida Prepaid College Board.
4. Persons elected to office in any political subdivision (such as municipalities, counties, and special districts) and any person appointed to fill a vacancy in such office, unless required to file Form 6.
5. Appointed members of the following boards, councils, commissions, authorities, or other bodies of county, municipality, school district, independent special district, or other political subdivision: the governing body of the subdivision; community college or junior college district boards of trustees; boards having the power to enforce local code provisions; boards of adjustment; community redevelopment agencies; planning or zoning boards having the power to recommend, create, or modify land planning or zoning within a political subdivision, except for citizen advisory committees, technical coordinating committees, and similar groups who only have the power to make recommendations to planning or zoning boards, and except for representatives of a military installation acting on behalf of all military installations within that jurisdiction; pension or retirement boards empowered to invest pension or retirement funds or determine entitlement to or amount of pensions or other retirement benefits, and the Pinellas County Construction Licensing Board.
6. Any appointed member of a local government board who is required to file a statement of financial interests by the appointing authority or the enabling legislation, ordinance, or resolution creating the board.
7. Persons holding any of these positions in local government: county or city manager; chief administrative employee or finance director of a county, municipality, or other political subdivision; county or municipal attorney; chief county or municipal building inspector; county or municipal water resources coordinator; county or municipal pollution control director; county or municipal environmental control director; county or municipal administrator with power to grant or deny a land development permit; chief of police; fire chief; municipal clerk; appointed district school superintendent; community college president; district medical examiner; purchasing agent (regardless of title) having the authority to make any purchase exceeding \$35,000 for the local governmental unit.

8. Officers and employees of entities serving as chief administrative officer of a political subdivision.
9. Members of governing boards of charter schools operated by a city or other public entity.
10. Employees in the office of the Governor or of a Cabinet member who are exempt from the Career Service System, excluding secretarial, clerical, and similar positions.
11. The following positions in each state department, commission, board, or council: Secretary, Assistant or Deputy Secretary, Executive Director, Assistant or Deputy Executive Director, and anyone having the power normally conferred upon such persons, regardless of title.
12. The following positions in each state department or division: Director, Assistant or Deputy Director, Bureau Chief, and any person having the power normally conferred upon such persons, regardless of title.
13. Assistant State Attorneys, Assistant Public Defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel, Public Counsel, full-time state employees serving as counsel or assistant counsel to a state agency, administrative law judges, and hearing officers.
14. The Superintendent or Director of a state mental health institute established for training and research in the mental health field, or any major state institution or facility established for corrections, training, treatment, or rehabilitation.
15. State agency Business Managers, Finance and Accounting Directors, Personnel Officers, Grant Coordinators, and purchasing agents (regardless of title) with power to make a purchase exceeding \$35,000.
16. The following positions in legislative branch agencies: each employee (other than those employed in maintenance, clerical, secretarial, or similar positions and legislative assistants exempted by the presiding officer of their house); and each employee of the Commission on Ethics.
17. Each member of the governing body of a "large-hub commercial service airport," as defined in Section 112.3144(1)(c), Florida Statutes, except for members required to comply with the financial disclosure requirements of s. 8, Article II of the State Constitution.

ATTACHMENTS: A filer may include and submit attachments or other supporting documentation when filing disclosure.

PUBLIC RECORD: The disclosure form is a public record and is required by law to be posted to the Commission's website. Your Social Security number, bank account, debit, charge, and credit card numbers, mortgage or brokerage account numbers, personal identification numbers, or taxpayer identification numbers are not required and should not be included. If such information is included in the filing, it may be made available for public inspection and copying unless redaction is required by the filer, without any liability to the Commission. If you are an active or former officer or employee listed in Section 119.071, F.S., whose home address or other information is exempt from disclosure, the Commission will maintain that confidentiality *if you submit a written and notarized request.*

QUESTIONS about this form or the ethics laws may be addressed to the Commission on Ethics, Post Office Drawer 15709, Tallahassee, Florida 32317-5709; physical address: 325 John Knox Road, Building E, Suite 200, Tallahassee, FL 32303; telephone (850) 488-7864.

Instructions for Completing Form 1

Primary Sources of Income

[Required by s. 112.3145(3)(b)1, F.S.]

This section is intended to require the disclosure of your principal sources of income during the disclosure period. You do not have to disclose any public salary or public position(s). The income of your spouse need not be disclosed; however, if there is joint income to you and your spouse from property you own jointly (such as interest or dividends from a bank account or stocks), you should disclose the source of that income if it exceeded the threshold.

Please list in this part of the form the name, address, and principal business activity of each source of your income which exceeded \$2,500 of gross income received by you in your own name or by any other person for your use or benefit.

"Gross income" means the same as it does for income tax purposes, even if the income is not actually taxable, such as interest on tax-free bonds. Examples include: compensation for services, income from business, gains from property dealings, interest, rents, dividends, pensions, IRA distributions, social security, distributive share of partnership gross income, and alimony if considered gross income under federal law, but not child support.

Examples:

- If you were employed by a company that manufactures computers and received more than \$2,500, list the name of the company, its address, and its principal business activity (computer manufacturing).
- If you were a partner in a law firm and your distributive share of partnership gross income exceeded \$2,500, list the name of the firm, its address, and its principal business activity (practice of law).
- If you were the sole proprietor of a retail gift business and your gross income from the business exceeded \$2,500, list the name of the business, its address, and its principal business activity (retail gift sales).
- If you received income from investments in stocks and bonds, list each individual company from which you derived more than \$2,500. Do not aggregate all of your investment income.

- If more than \$2,500 of your gross income was gain from the sale of property (not just the selling price), list as a source of income the purchaser's name, address and principal business activity. If the purchaser's identity is unknown, such as where securities listed on an exchange are sold through a brokerage firm, the source of income should be listed as "sale of (name of company) stock," for example.
- If more than \$2,500 of your gross income was in the form of interest from one particular financial institution (aggregating interest from all CD's, accounts, etc., at that institution), list the name of the institution, its address, and its principal business activity.

Secondary Sources of Income

[Required by s. 112.3145(3)(b)2, F.S.]

This part is intended to require the disclosure of major customers, clients, and other sources of income to businesses in which you own an interest. It is not for reporting income from second jobs. That kind of income should be reported in "Primary Sources of Income," if it meets the reporting threshold. You will not have anything to report unless, during the disclosure period:

1. You owned (either directly or indirectly in the form of an equitable or beneficial interest) more than 5% of the total assets or capital stock of a business entity (a corporation, partnership, LLC, limited partnership, proprietorship, joint venture, trust, firm, etc., doing business in Florida); **and,**
2. You received more than \$5,000 of your gross income during the disclosure period from that business entity.

If your interests and gross income exceeded these thresholds, then for that business entity you must list every source of income to the business entity which exceeded 10% of the business entity's gross income (computed on the basis of the business entity's most recently completed fiscal year), the source's address, and the source's principal business activity.

Examples:

- You are the sole proprietor of a dry cleaning business, from which you received more than \$5,000. If only one customer, a uniform rental company, provided more than 10% of your dry cleaning business, you must list the name of the uniform rental company, its address, and its principal business activity (uniform rentals).
- You are a 20% partner in a partnership that owns a shopping mall and your partnership income exceeded the above thresholds. List each tenant of the mall that provided more than 10% of the partnership's gross income and the tenant's address and principal business activity.

Real Property

[Required by s. 112.3145(3)(b)3, F.S.]

In this part, list the location or description of all real property in Florida in which you owned directly or indirectly at any time during the disclosure period in excess of 5% of the property's value. You are not required to list your residences. You should list any vacation homes if you derive income from them.

Indirect ownership includes situations where you are a beneficiary of a trust that owns the property, as well as situations where you own more than 5% of a partnership or corporation that owns the property. The value of the property may be determined by the most recently assessed value for tax purposes, in the absence of a more accurate fair market value.

The location or description of the property should be sufficient to enable anyone who looks at the form to identify the property. A street address should be used, if one exists.

Intangible Personal Property

[Required by s. 112.3145(3)(b)3, F.S.]

Describe any intangible personal property that, at any time during the disclosure period, was worth more than \$10,000 and state the business entity to which the property related. Intangible personal property includes things such as cash on hand, stocks, bonds, certificates of deposit, vehicle leases, interests in businesses, beneficial interests in trusts, money owed you (including, but not limited to, loans made as a candidate to your own campaign), Deferred Retirement Option Program (DROP) accounts, the Florida Prepaid College Plan, and bank accounts in which you have an ownership interest. Intangible personal property also includes investment products held in IRAs, brokerage accounts, and the Florida College Investment Plan. Note that the product contained in a brokerage account, IRA, or the Florida College Investment Plan is your asset—not the account or plan itself. Things like automobiles and houses you own, jewelry, and paintings are not intangible property. Intangibles relating to the same business entity may be aggregated; for example, CDs and savings accounts with the same bank. Property owned as tenants by the entirety or as joint tenants with right of survivorship, including bank accounts owned in such a manner, should be valued at 100%. The value of a leased vehicle is the vehicle's present value minus the lease residual (a number found on the lease document).

Liabilities

[Required by s. 112.3145(3)(b)4, F.S.]

List the name and address of each creditor to whom you owed more than \$10,000 at any time during the disclosure period. The amount of the liability of a vehicle lease is the sum of any past-due payments and all unpaid prospective lease payments. You are not required to list the amount of any debt. You do not have to disclose credit card and retail installment accounts, taxes owed (unless reduced to a judgment), indebtedness on a life insurance policy owed to the company of issuance, or contingent liabilities. A "contingent liability" is one that will become an actual liability only when one or more future events occur or fail to occur, such as where you are liable only as a guarantor, surety, or endorser on a promissory note. If you are a "co-maker" and are jointly liable or jointly and severally liable, then it is not a contingent liability.

Interests in Specified Businesses

[Required by s. 112.3145(7), F.S.]

The types of businesses covered in this disclosure include: state and federally chartered banks; state and federal savings and loan associations; cemetery companies; insurance companies; mortgage companies; credit unions; small loan companies; alcoholic beverage licensees; pari-mutuel wagering companies, utility companies, entities controlled by the Public Service Commission; and entities granted a franchise to operate by either a city or a county government.

Disclose in this part the fact that you owned during the disclosure period an interest in, or held any of certain positions with the types of businesses listed above. You must make this disclosure if you own or owned (either directly or indirectly in the form of an equitable or beneficial interest) at any time during the disclosure period more than 5% of the total assets or capital stock of one of the types of business entities listed above. You also must complete this part of the form for each of these types of businesses for which you are, or were at any time during the disclosure period, an officer, director, partner, proprietor, or agent (other than a resident agent solely for service of process).

If you have or held such a position or ownership interest in one of these types of businesses, list the name of the business, its address and principal business activity, and the position held with the business (if any). If you own(ed) more than a 5% interest in the business, indicate that fact and describe the nature of your interest.

Training Certification

[Required by s. 112.3142, F.S.]

If you are a Constitutional or elected municipal officer appointed school superintendent, a commissioner of a community redevelopment agency created under Part III, Chapter 163, or an elected local officers of independent special districts, including any person appointed to fill a vacancy on an elected special district board, whose service began on or before March 31 of the year for which you are filing, you are required to complete four hours of ethics training which addresses Article II, Section 8 of the Florida Constitution, the Code of Ethics for Public Officers and Employees, and the public records and open meetings laws of the state. You are required to certify on this form that you have taken such training.

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

7A



**PUBLISHER'S AFFIDAVIT OF
PUBLICATION STATE OF FLORIDA COUNTY
OF CHARLOTTE:**

Before the undersigned authority personally appeared Melinda Prescott, who on oath says that she is the Legal Advertising Representative of The Daily Sun, a newspaper published at Charlotte Harbor in Charlotte County, Florida; that the attached copy of advertisement, being a Legal Notice that was published in said newspaper in the issue(s)

01/29/24

as well as being posted online at www.yoursun.com and www.floridapublicnotices.com.

Affiant further says that the said newspaper is a newspaper published at Charlotte Harbor, in said Charlotte County, Florida, and that the said newspaper has heretofore been continuously published in said Charlotte County, Florida, Sarasota County, Florida and DeSoto County, Florida, each day and has been entered as periodicals matter at the post office in Punta Gorda, in said Charlotte County, Florida, for a period of 1 year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

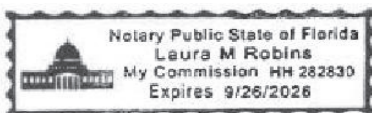
Melinda Prescott

(Signature of Affiant)

Sworn and subscribed before me this 29th day of
January, 2024

Laura M Robins

(Signature of Notary Public)



Personally known X OR Produced Identification

**REQUEST FOR
QUALIFICATIONS FOR
ENGINEERING SERVICES
FOR THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT
DISTRICT**

RFQ for Engineering Services

The Cove at Rotonda Community Development District (the "District"), located in the Charlotte County, Florida, announces that professional engineering services will be required on a continuing basis for the district's public improvements authorized by Chapter 190, Florida Statutes. The engineering firm selected will act in the general capacity of District Engineer and will provide District engineering services, as required.

Any firm or individual ("Applicant") desiring to provide professional services to the District must: 1) hold applicable federal, state and local licenses; 2) be authorized to do business in Florida in accordance with Florida law; and 3) furnish a statement ("Qualification Statement") of its qualifications and past experience on U.S. General Service Administration's "Architect-Engineer Qualifications, Standard Form No. 330," with pertinent supporting data. Among other things, Applicants must submit information relating to: a) the ability and adequacy of the Applicant's professional personnel; b) whether the Applicant is a certified minority business enterprise; c) the Applicant's willingness to meet time and budget requirements; d) the Applicant's past experience and performance, including but not limited to past experience as a District Engineer for any community development districts and past experience with the Charlotte County; e) the geographic location of the Applicant's headquarters and offices; f) the current and projected workloads of the Applicant; and g) the volume of work previously awarded to the Applicant by the District. Further, each Applicant must identify the specific individual affiliated with the Applicant who would be handling District meetings, construction services, and other engineering tasks.

The district will review all Applicants and will comply with Florida law, including the Consultant's Competitive Negotiations Act, Chapter 287, Florida Statutes ("CCNA"). All Applicants interested must submit one (1) unbound copy and one (1) electronic copy of Standard Form No. 330 and the Qualification Statement by 12:00 p.m., on February 13, 2024 to

the attention of District Manager, Wrathell, Hunt and Associates, LLC, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431 ("District Manager's Office").

The Board shall select and rank the Applicants using the requirements set forth in the CCNA and the evaluation criteria on file with the District Manager, and the highest ranked Applicant will be requested to enter into contract negotiations. If an agreement cannot be reached between the district and the highest ranked Applicant, negotiations will cease and begin with the next highest ranked Applicant, and if these negotiations are unsuccessful, will continue to the third highest ranked Applicant.

The district reserves the right to reject any and all Qualification Statements. Additionally, there is no express or implied obligation for the district to reimburse Applicants for any expenses associated with the preparation and submittal of the Qualification Statements in response to this request.

Any protest regarding the terms of this Notice, or the evaluation criteria on file with the District Manager, must be filed in writing, within seventy-two (72) hours (excluding weekends) after the publication of this Notice. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid Notice or evaluation criteria provisions. Any person who files a notice of protest shall provide to the district, simultaneous with the filing of the notice, a protest bond with a responsible surety to be approved by the district and in the amount of Ten Thousand Dollars (\$10,000.00).

Publish: 01/29/24
434168 3917991

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

7B

**REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES
FOR THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT**

RFQ for Engineering Services

The Cove at Rotonda Community Development District (the “District”), located in the Charlotte County, Florida, announces that professional engineering services will be required on a continuing basis for the District’s public improvements authorized by Chapter 190, *Florida Statutes*. The engineering firm selected will act in the general capacity of District Engineer and will provide District engineering services, as required.

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The District will review all Applicants and will comply with Florida law, including the Consultant’s Competitive Negotiations Act, Chapter 287, *Florida Statutes* (“CCNA”). All Applicants interested must submit one (1) unbound copy and one (1) electronic copy of Standard Form No. 330 and the Qualification Statement by 12:00 p.m. on February 13, 2024 to the attention of District Manager, Wrathell, Hunt and Associates, LLC, 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431 (“District Manager’s Office”).

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Applicants for any expenses associated with the preparation and submittal of the Qualification Statements in response to this request.

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THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT ENGINEER PROPOSALS COMPETITIVE SELECTION CRITERIA

1) Ability and Adequacy of Professional Personnel (Weight: 25 Points)

Consider the capabilities and experience of key personnel within the firm including certification, training, and education; affiliations and memberships with professional organizations; etc.

2) Consultant's Past Performance (Weight: 25 Points)

Past performance for other Community Development Districts in other contracts; amount of experience on similar projects; character, integrity, reputation, of respondent; etc.

3) Geographic Location (Weight: 20 Points)

Consider the geographic location of the firm's headquarters, offices and personnel in relation to the project.

4) Willingness to Meet Time and Budget Requirements (Weight: 15 Points)

Consider the consultant's ability and desire to meet time and budget requirements including rates, staffing levels and past performance on previous projects; etc.

5) Certified Minority Business Enterprise (Weight: 5 Points)

Consider whether the firm is a Certified Minority Business Enterprise. Award either all eligible points or none.

6) Recent, Current and Projected Workloads (Weight: 5 Points)

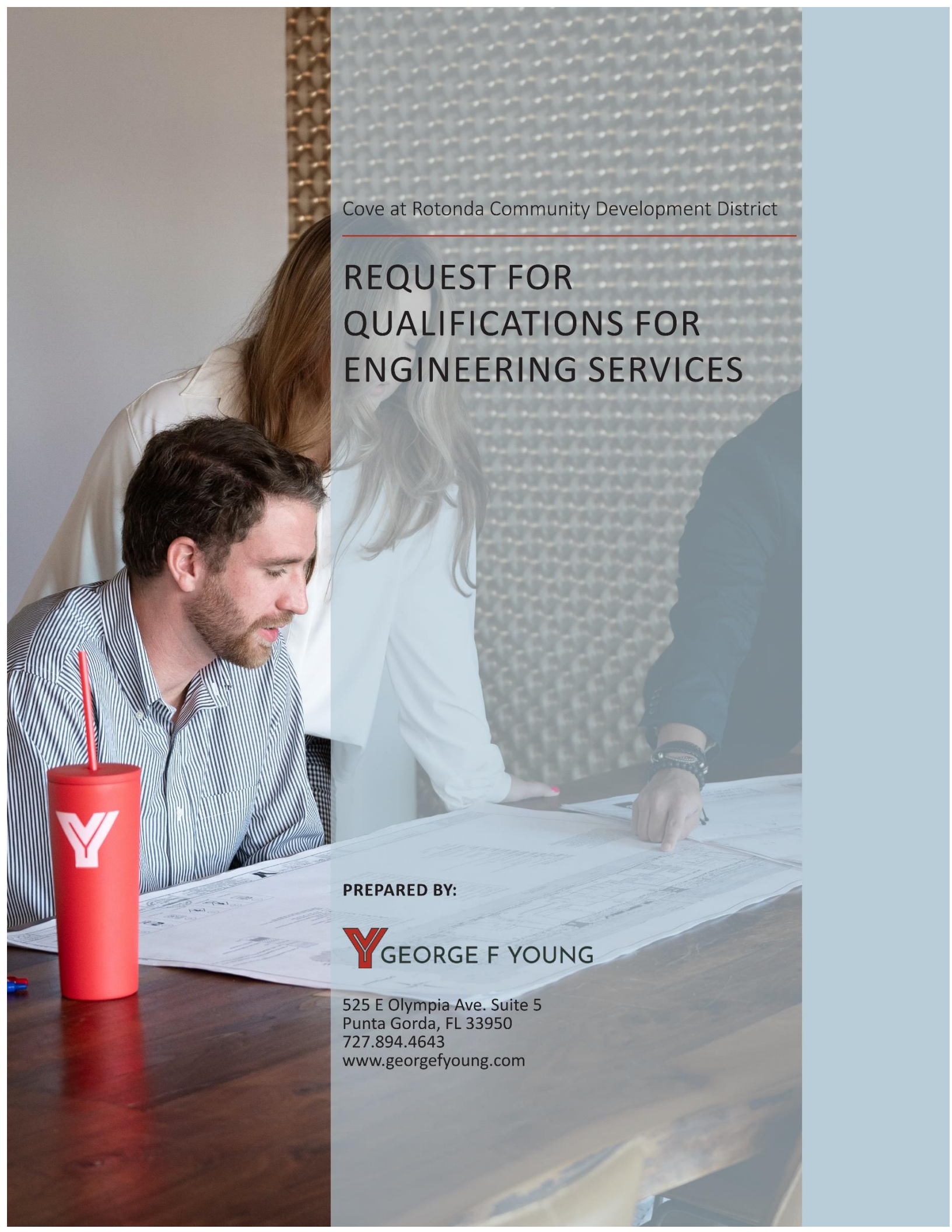
Consider the recent, current and projected workloads of the firm.

7) Volume of Work Previously Awarded to Consultant by District (Weight: 5 Points)

Consider the desire to diversify the firms that receive work from the District; etc.

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

7ci



Cove at Rotonda Community Development District

REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES

PREPARED BY:



525 E Olympia Ave. Suite 5
Punta Gorda, FL 33950
727.894.4643
www.georgefyoung.com



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Letter of Interest



SF 330

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PART 2 - GENERAL QUALIFICATIONS

February 12, 2024

District Manager
Wrathell, Hunt and Associates, LLC
2300 Glades Road, Suite 410W
Boca Raton, Florida 33431

RE: REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES FOR THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT

On behalf of the entire George F. Young, Inc. (GFY) team, we, as a local firm, thank you for this opportunity to submit our qualifications for the Engineering Services.

We are interested in becoming the engineering firm that helps the District accomplish the short and long-term goals. Our firm has decades of experience in Southwest, Florida, with 7 offices and over 50 professionals that include Civil Engineers, Structural Engineers, Surveyors, and Environmental Scientists to ensure meeting our Client's expectations. Our projects include but are not limited to: large commercial and industrial developments, large residential developments, public utility projects, transportation and roadway projects, stormwater management projects, public facilities, and other general civil engineering projects. The professional services we provided for these projects include but are not limited to: planning, design, project administration, cost estimating, evaluation and recommendation, construction engineering inspections and certifications, design-build criteria packages, utility coordination, feasibility and value engineering, and other general professional services. Our firm also provides in-house specialty professional services for surveying, environmental assessment, and environmental permitting.

In addition, our firm is currently serving as District Engineers for The Covington Park Community Development District. In addition, we are serving the City of Arcadia as the City Engineers providing professional services that include but are not limited to: Development Review Committee technical assistance, Owner's representative services during construction, planning and design of infrastructure improvements to Roadways, Utilities, Wastewater Treatment Plant and Stormwater. Our vice-president Manny Perez previous experience includes establishing Infrastructure Improvement Districts and planning/management of District Projects. His experience in municipal public works will help to successfully deliver our services to the District. With the ability to offer multiple professional services, responsiveness, employee and jobsite safety, complete project management and quality assurance/Control, GFY has the credentials to offer the highest quality of service and products.

Our contact person and Project Manager for this contract will be Manny Perez, PE, MSEM. Manny can be reached at cell 305.244.4129 or mperez@georgefyoung.com. We have carefully chosen our "best of the best" to be in the proper positions to serve the District.

Again, we thank you for this opportunity. Should you have any questions, don't hesitate to contact us.

Thank you,

George F. Young, Inc.

ARCHITECT – ENGINEER QUALIFICATIONS

PART I CONTRACT SPECIFIC QUALIFICATIONS A C

A. CONTRACT INFORMATION

1. TITLE AND LOCATION (City and State)

The Cove at Rotunda Community Development District, Charlotte County, Florida

2. PUBLIC NOTICE DATE

January 29, 2024

3. SOLICITATION OR PROJECT NUMBER

RFQ for Engineering Services

B. ARCHITECT ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Enmanuel (Manny) Perez, PE, MSEM, Vice President

5. NAME OF FIRM

George F. Young, Inc.

6. TELEPHONE NUMBER

(941) 769-6714

7. FAX NUMBER

8. E-MAIL ADDRESS

mperez@georgefyoung.com

C. PROPOSED TEAM

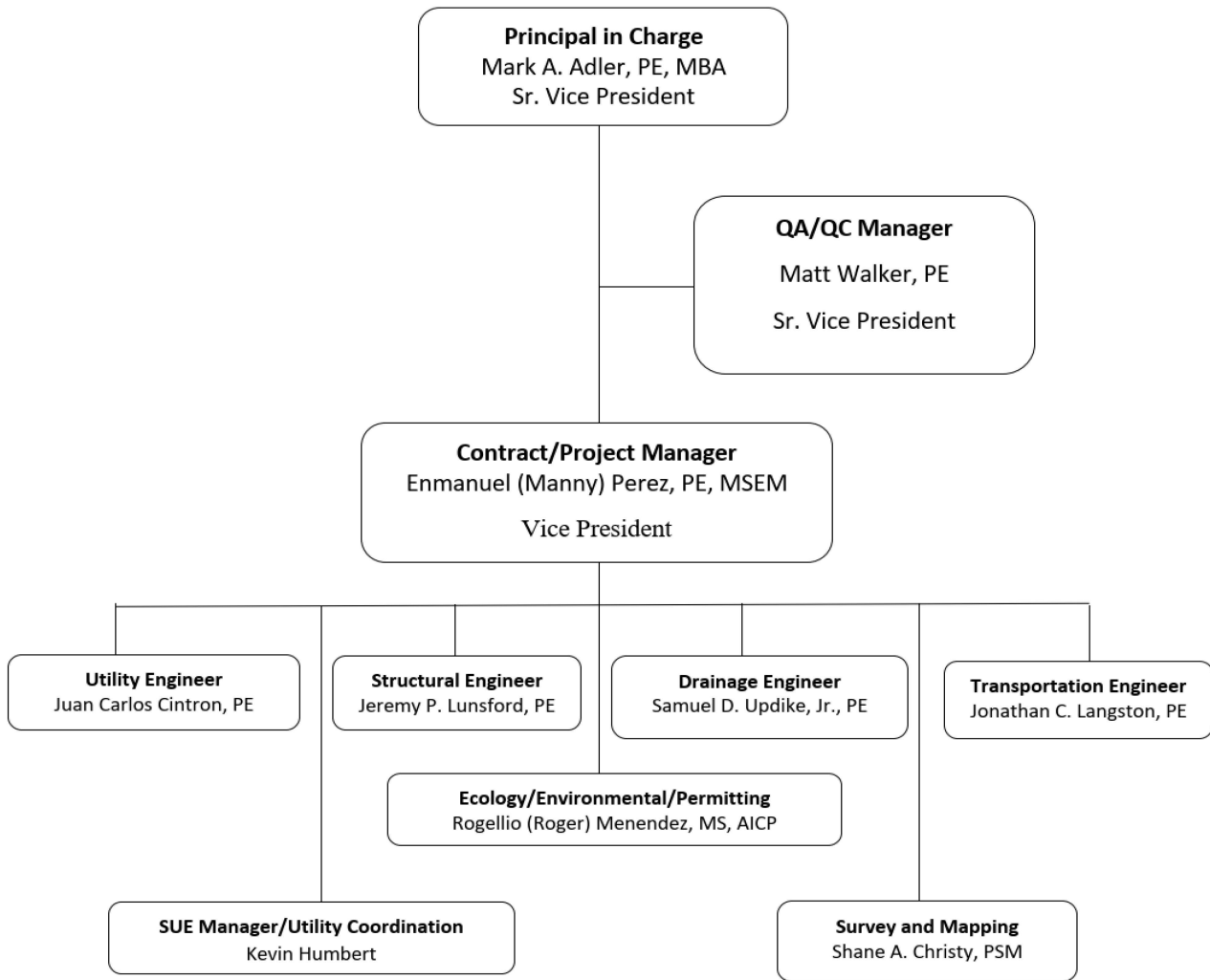
(Complete this section for the prime contractor and all key subcontractors.)

A. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCONTRACTOR			
a.	☒				George F. Young, Inc. ☒ CHECK IF BRANCH OFFICE	525 E. Olympia Ave, Suite 5 Punta Gorda, FL 33950	• Structural Engineering: ○ Structure analysis for new construction and existing structure, including damage assessment. ○ Feasibility Studies, Conceptual Plans, and Schematic Designs ○ Specifications and construction details for building renovations and repair projects ○ Design and Construction Documents ○ Scope Development • Transportation Engineering: ○ Roadway Alternative Alignment Studies/PD&E ○ Major and Minor Roadway Design ○ Traffic Signal Design ○ Intersection Improvements ○ Transportation stormwater Drainage Design ○ Pedestrian Sidewalk/Multi-Use Trail Design ○ Roadway Resurfacing Design ○ Traffic Calming Design ○ Construction Engineering Inspection (RPR)/Administration ○ ADA Compliance Inspection and Design ○ Right of Way Acquisition ○ Roundabout Evaluation • Subsurface Utilities ○ Vacuum Excavation ○ Ground Penetrating Radar • Surveying and Mapping ○ Topographical Surveying and Mapping ○ Land Surveying, Parcel Mapping and Platting ○ Utility System Mapping ○ Legal Descriptions ○ Digital Terrain Modeling ○ Aerial Survey and Mapping (Drone Unmanned) • Ecological ○ Wetland Delineation ○ Endangered/Protected Species Surveys ○ Wetland Mitigation Plans • Environmental ○ Environmental Site Assessment and Remediation ○ Environmental permitting
b.							

D. ORGANIZATIONAL CHART OF PROPOSED TEAM



E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Mark Adler, PE		13. ROLE IN THIS CONTRACT Principal		14. YEARS EXPERIENCE	
				a. TOTAL 45	b. WITH CURRENT FIRM 37
15. FIRM NAME AND LOCATION (City and State) George F. Young, Inc., Punta Gorda, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) MBA, University of South Florida BS, Civil Engineering, Cleveland State University			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida # 37799		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mark a Senior Vice President who joined GFY in 1986. His background includes paving, grading, stormwater, roadway, water, sewer, and reclaimed water utilities project management, design, permitting, and construction administration for commercial, residential, and institutional land development projects, roadway and sidewalk projects, and utility projects. He also has sanitary sewer rehabilitation and hazardous waste site closure experience. Professional Affiliations: American Society of Civil Engineers; Florida Institute of Consulting Engineers					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) Wilkinson Road Sidewalk Improvements, Sarasota, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2017		CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Traffic Engineer: Provided field assessment and analysis for the circulation pattern at the Winding Waters K-8 School in Hernando County. FDOT contacted the school and requested improvements to the circulation plans since backups during the morning drop-off and afternoon pick-up times were spilling over into the mainline US 19 northbound lane, a 60-mph posted speed major arterial, and that represented a major safety issue for FDOT. GFY conducted field investigations and observations during the morning drop-off and afternoon pick-up times and developed a plan to modify the traffic circulation and add a new northern entrance to the school that will separate the K-3 traffic from the 4-8 traffic. The Hernando County School District approved the plans, and now the GFY team is negotiating the design of planned improvements.		☒ Check if project performed with current firm.		
b.	(1) TITLE AND LOCATION (City and State) City of Anna Maria Pine Avenue Congestion and Safety Improvement Study, Anna Maria, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2021		CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Quality Assurance/Quality Control: During the tourist peak season, the City of Anna Maria's congestion and interaction between vehicles, pedestrians, bicyclists, and other modes of transportation affect the mobility of the area. GFY's scope of work included performing traffic, pedestrian, and turning movement counts to evaluate the operation of the roadway network and the safety of other modes of transportation within the City Limits. In addition, GFY completed several public information meetings, and we created a project-specific website to keep the stakeholders, residents, and elected officials informed of the progress of the project.		☒ Check if project performed with current firm.		
c.	(1) TITLE AND LOCATION (City and State) City of Arcadia Airport Stormwater Pollution Prevention Plan (SWPPP) Arcadia, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2021		CONSTRUCTION (If applicable) N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Engineer: The City was fined by the Florida Department of Environmental Protection for a lack of a SWPPP as part of their Municipal Separated Storm Sewer System (MS4) permit that included the operations of the Municipal Airport. Our team completed a review and assessment of all airport operations and ended up preparing an entirely new SWPPP for the airport. As part of the SWPPP our team prepared standard operating procedures (SOPs) for avoiding and handling spills, we created several weekly, monthly, and yearly inspection sheets and logs to documents the efforts from the airport to comply with the SWPPP and the MS4 permit. Needed improvements to the facilities and the infrastructure were documents and included in the final plan and report.		☒ Check if project performed with current firm.		
d.	(1) TITLE AND LOCATION (City and State) City of Arcadia 12th Avenue Paving Project Arcadia, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2020		CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Quality Assurance/Quality Control: The project consisted of converting a two-lane rural dirt road to an asphalt paved road, including geotechnical investigations, stormwater and environmental analysis and design, utility relocations and upgrading, as well as analyzing and designing two intersections and pedestrian facilities to meet ADA requirements along the newly constructed 12th Avenue. GFY was able to accommodate the two-lane pavement and conveyance swales within the existing right of way without impacting the private properties along the west side of 12th Avenue or negatively impacting the conveyance ditch along the east side of the road. The experienced GFY design team was able to apply and obtain a permit exemption from the Southwest Florida Water Management District (SWFWMD).		☒ Check if project performed with current firm.		
e.	(1) TITLE AND LOCATION (City and State) Tidewater Preserve Traffic Evaluation Bradenton, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2023		CONSTRUCTION (If applicable) Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Quality Assurance/Quality Control: Provided evaluation and analysis of the operation and safety of the intersection of 48 th St. Ct. NE and Tidewater Preserve Blvd. right after the guard house at the Tidewater Preserve Development. Under the supervision of Mr. Traverso, the GFY team completed various field observations, measurements, and assessments and developed various alternatives to improve the awareness of motorists about the stop sign and stop conditions as well as proposing several geometric improvements to the actual entrance to improve the operation and safety for all users.		☒ Check if project performed with current firm.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Matt Walker, PE		13. ROLE IN THIS CONTRACT QA/QC		14. YEARS EXPERIENCE	
				a. TOTAL 21	b. WITH CURRENT FIRM 5
15. FIRM NAME AND LOCATION (City and State) George F. Young, Inc., Punta Gorda, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) MS, Civil Engineering, University of Alabama BS, Environmental Science, Auburn University			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida # 70246		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Matt is a results-driven manager with over 20 years of experience in water distribution and transmission, sanitary sewer, stormwater, and private land development civil engineering design and construction. He has worked on a variety of projects, including the design and construction of retail and residential subdivisions, roadways, culverts, and utilities, providing a turnkey approach from conceptual design through construction administration, providing a single point of contact to the client. Affiliations: International Council of Shopping Centers (ICSC), Society of American Military Engineers (SAME) Community Involvement: St. Petersburg Development Review Commission (DRC), Chairman					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) Johns Hopkins All Children's Research and Education Building St. Petersburg, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2018	CONSTRUCTION (If applicable) 2018	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE PIC: Prepared an early utility package, natural resource permit package, foundations and structures permit package, and final construction drawings for the 7-story research and education facility. Designed the modification to the existing stormwater management system and permitted it through the water management district. Performed multiple field inspections for onsite erosion control, pond conditions, and existing drainage structures.		☒ Check if project performed with current firm.		
b.	(1) TITLE AND LOCATION (City and State) City of St. Petersburg Police Headquarters St. Petersburg, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2019	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE PIC: Provided civil engineering and surveying services for the infrastructure of the new police headquarters located in St. Petersburg, Florida. The project included grading, drainage, utility relocation, site layout, and CSX coordination. Permitting through the City of St. Petersburg, CSX, Florida Department of Environmental Protection (FDEP), and the Southwest Florida Water Management District (SWFWMD).		☒ Check if project performed with current firm.		
c.	(1) TITLE AND LOCATION (City and State) Jabil Campus Replacement St. Petersburg, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2019	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE PIC: The project included the demolition of the existing 108,000 +/-Roosevelt Building and the construction of a new 170,000 SF +/- Building (New Roosevelt Building). The adjacent 7.23-acre parcel previously occupied by Tampa Bay Research Institute is being added to the Jabil Campus Site plan. The proposed improvements to this parcel included the renovation of the existing building and an 8,000 SF +/- building addition. Post development also includes the addition of two wet detention ponds and the redesign of the parking layout, islands, drive aisles, and an outdoor gathering area. The existing four-story General Service Building will also be renovated just south of the proposed new building. The parking layout will be reconfigured, and a new signalized entrance drive will be added.		☒ Check if project performed with current firm.		
d.	(1) TITLE AND LOCATION (City and State) United Health Insurance (UPC) Headquarters Facility St. Petersburg, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2019	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE PIC: The project included the addition of a new 150,000 SF headquarters facility to serve the needs of UPC Insurance. This new 4-story building was designed to work with the existing triangular building in the southeast corner of the property. The two buildings together encompass almost 230,000 SF of office space on this property. This project also includes a new 3-story parking garage with approximately 600 parking spaces.		☒ Check if project performed with current firm.		
e.	(1) TITLE AND LOCATION (City and State) City of Dunedin Blue Jay Player Development Center Dunedin, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2019	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE PIC: GFY provided engineering, survey, and ecological services for the redevelopment of a 65-acre park and playing field area into new playing fields, an 80,000 SF training facility building, 250 car parking lot, and an associated stormwater management system. The stormwater management design included wetland mitigation, wetland expansion, four wet ponds, two dry ponds, and a filtration system. As part of the project, new water and sewer systems were designed and a re-route of an existing raw water line that fed the city's drinking supply. Extensive FDEP, SWFWMD, and US Army Corps of Engineers permitting were required for the project.		☒ Check if project performed with current firm.		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Manny Perez, PE, MSEM		13. ROLE IN THIS CONTRACT Project Manager		14. YEARS EXPERIENCE	
				a. TOTAL 9	b. WITH CURRENT FIRM 2
15. FIRM NAME AND LOCATION (City and State) George F. Young, Inc., Punta Gorda, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) BS, Civil Engineering, Florida International University MS, Engineering Management, Florida International University			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida # 89568		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Manny has extensive experience in management of programs for local government. Out of his 9-year experience in the engineering and construction industry, 5 years were spent as Assistant Director of Capital Projects & Economic Development and City Engineer for the Town of Medley where he was involved in management, planning, design, and construction of over 50 projects for their Capital Improvement Program. In addition, his experience includes assisting to establish Infrastructure Improvement Districts, technical member of the Development Review Committee, Building Department plan reviews, FDOT LAP program management, contract management and procurement.					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) City of Arcadia Citywide Water and Sewer Improvements, City of Arcadia, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2023	CONSTRUCTION (If applicable) 2024	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Citywide water and sewer system upgrades. Provided resident project representation during the construction services.		☒ Check if project performed with current firm		
b.	(1) TITLE AND LOCATION (City and State) Johnson Avenue Bridge Culver Replacement, City of Arcadia, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) 2023	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE 72" Culvert Replacement- CEI This project consisted of the replacement of 72" culverts and associated roadway improvements, including roadside improvements		☒ Check if project performed with current firm		
c.	(1) TITLE AND LOCATION (City and State) City of Arcadia Stormwater and Flood Control City of Arcadia, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2024	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE This project consist of upsizing of 1.5-mile-long Peace River Tributary E, including the replacement of 18 bridge culverts. This project includes preparing final design plans, cost estimating, utility coordination, roadway plans, public involvement, and right-of-way parcel map.		☒ Check if project performed with current firm		
d.	(1) TITLE AND LOCATION (City and State) American Legion Drive Water Main Replacement, City of Arcadia, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) 2023	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Water Main Replacement – Design Engineer City request GFY provide final design plans and professional services related to the American Legion Drive Emergency Water Main Replacement. The existing 6-inch PVC water main was damaged during Hurricane Ian, leaving the service area to the west of the bridge without water for several days. Considering the emergency to maintain water service, the pipe age, history of water breaks, and limited O&M accessibility, the Utilities Department elected to replace it with HDPE using directional drilling.		☒ Check if project performed with current firm		
e.	(1) TITLE AND LOCATION (City and State) 12 th Avenue Lift Station and Force Main, City of Arcadia, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2024	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Design and permitting of a public lift station and force main to the sewer collection system that will include around 3 miles of gravity mains and extend public sewer service to several road near Maple street and 12 th Avenue in the City of Arcadia.		☒ Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Juan Carlos Citron, PE		13. ROLE IN THIS CONTRACT Utility Engineering		14. YEARS EXPERIENCE	
				a. TOTAL 15	b. WITH CURRENT FIRM 7
15. FIRM NAME AND LOCATION (City and State) George F. Young, Inc., Punta Gorda, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) BS, Civil Engineering, Polytechnic University of Puerto Rico			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida # 66298		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Cintron joined George F. Young with over eight years of experience in the complete site design of urban and rural land development projects with an emphasis on the design of site plans, drainage systems, grading, water and sewer utilities, and stormwater management systems and coordinating the permitting process through agencies in various state agencies and Puerto Rico. Extensive experience in the use of AutoCAD, SurvCADD, StormCAD, ICPR, and other design software.					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) Sarasota County Nokomis Sewer Force Main		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2016	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project was a design-build with Bennett Contracting of Bradenton, Florida as the contractor for the project. Project included the construction of a 2200' (+/-) of four-inch public force main to provide future connections for adjacent properties currently using septic tanks/drain fields. Originally designed as an open cut installation with limited horizontal directional drills (HDD) at roadway crossings, the project was revised during construction to use HDD for most of the installation to limit impacts to existing utilities, recently constructed sidewalks and roadway improvements.		☒ Check if project performed with current firm		
b.	(1) TITLE AND LOCATION (City and State) Sarasota Memorial Healthcare System SWFWMD Recertification Program		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager: GFY staff members conducted bi-annual site inspections of each site's permitted stormwater management system. Also verified compliance and operation is in conformance with permitted conditions. Provided direction for any required remedial action.		☒ Check if project performed with current firm		
c.	(1) TITLE AND LOCATION (City and State) City of Largo Northwest 20th Street Largo, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Engineering Designer: The GFY team executed a design consisting of two 10' travel lanes, with new pavement markings including sharrows, meeting at the elevation adjacent to the narrow shoulder, the opposite shoulder meeting the standard 10' width, and a 10' multi-use path, with care taken to avoid utilities at and above grade, requiring minimal adjustments needed to the existing stormwater and sanitary sewer networks, among other utilities. This design maximizes the benefits to all road users and minimizes construction costs. GFY Project Fees: \$161,275.00		☒ Check if project performed with current firm		
d.	(1) TITLE AND LOCATION (City and State) City of Venice Water Booster Pump Station Venice, Florida		(2) YEAR COMPLETED		
			2019	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Engineering Designer: Includes site development of approximately 11 acres of the approximately 40 acres owned by the City of Venice and for the City of Venice, for a new Water Booster Pump Station, parking, access drives, grading and stormwater management. The Survey, SUE and Ecology services also included the offsite incoming and outgoing water distribution main corridors designed by Black & Veatch. GFY Project Fee: \$299,191.00		☒ Check if project performed with current firm		
e.	(1) TITLE AND LOCATION (City and State) Gene Witt Elementary School Bradenton, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2019	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Engineering Designer: The goal was to provide sufficient stacking length and eliminate head on confrontations between entering and departing parents. The stacking length deficiency was compounded by the existing single two lane-two-way driveway which provided stacking for both an elementary and a middle school. The School Board chose an option which added over 2,000' of drive length with two additional lanes. In addition, large parking fields at both schools were seal coated and restriped to provide a "looped" flow configuration, greatly increasing the available stacking length, and utilizing extremely underutilized parking areas. The two original drives and two additional lanes were marked, signed, and dedicated for McNeal Elementary School access, Nolan Middle School access, McNeal/Nolan office access with one combined exit lane for both schools. GFY Fee: \$63,949.00		☒ Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Jonathan Langston, PE		13. ROLE IN THIS CONTRACT Transportation Engineer		14. YEARS EXPERIENCE	
				a. TOTAL 10	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) George F. Young, Inc., Punta Gorda, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) BS, Civil Engineering, Florida Gulf Coast University			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida #83488		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Jonathan has 10 years of engineering and management experience in Florida and North Carolina while remaining active in public and private sector projects ranging from transportation to residential, commercial, industrial, and hospitality, gaining valuable experience working with various clients. Public sector transportation clients served include the Florida Department of Transportation (FDOT), North Carolina DOT (NCDOT), Hillsborough and Collier Counties, and the Cities of Tampa and St. Pete Beach. Professional Affiliations: American Society of Civil Engineers, Florida Engineering Society					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) Hernando County Schools Winding Water K-8 Circulation Plan Study Weeki Wachee, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Civil Engineer: Provided field assessment and analysis for the circulation pattern at the Winding Waters K-8 School in Hernando County. FDOT contacted the school and requested improvements to the circulation plans since backups during the morning drop-off and afternoon pick-up times were spilling over into the mainline US 19 northbound lane, a 60-mph posted speed major arterial, and that represented a major safety issue for FDOT. GFY conducted field investigations and observations during the morning drop-off and afternoon pick-up times and developed a plan to modify the traffic circulation and add a new northern entrance to the school that will separate the K-3 traffic from the 4-8 traffic. The Hernando County School District approved the plans, and now the GFY team is negotiating the design of planned improvements.				
b.	(1) TITLE AND LOCATION (City and State) Paynes Prairie State Preserve Micanopy, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2023	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Project Manager and Roadway Engineer: GFY is providing professional engineering and survey services for the pavement rehabilitation project through the Paynes Prairie State Preserve to extend the service life of the roadway and provide solutions to specific areas of base and pavement distress. Our team provided design and permitting services for pavement rehabilitation of the main park road, campground loop road, visitors' center parking lot, boat ramp parking lot, and Puggy Road overflow parking.				
c.	(1) TITLE AND LOCATION (City and State) Silver Springs State Park Roadway and Drainage Improvements Silver Springs, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2023	CONSTRUCTION (If applicable) Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Project Manager and Roadway Engineer: GFY is providing engineering, construction administration, and survey services for the pavement rehabilitation and drainage structure replacement on the entrance road in Silver Springs State Park. The project site is located at the Silver Springs State Park in Silver Springs, Florida. The project consists of pavement improvements along NE 29th Place.				
d.	(1) TITLE AND LOCATION (City and State) Gulf Way Resurfacing St. Pete Beach, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2023	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☐ Check if project performed with current firm Civil Engineer of Record and Project Manager: This pavement rehabilitation project extended the pavement life of the corridor as well as brought enhanced pedestrian maneuverability and beautification to the beachside corridor. Existing rutting and pavement cracking are common and consistent throughout the corridor, leading to ponding and poor drainage during regular storm events. Strategic overbuild is proposed as a cost-effective and long-term solution to the drainage and pavement issues on the roadway surface.				
e.	(1) TITLE AND LOCATION (City and State) US 27 from Presidents Drive to State Road (SR) 60 Polk County, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2017	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☐ Check if project performed with current firm Roadway Engineer: This project widened US 27 from four to six lanes and reconstructed the partial cloverleaf interchange at SR 60 with a single-point urban interchange (interchange and L/A aspects of this job are detailed in Category 3.3). This segment of US 27 is a rural principal arterial facility and a component of the Strategic Intermodal System. It is a vital link for trucks to transport goods from the agricultural centers in the south and the Port of Miami to the Central Florida Intermodal Logistics Center. This FDOT-estimated \$41 million project includes temporary traffic control (TTC), lighting, drainage, environmental and permitting, structures, archaeological analysis, noise studies, traffic and signals, Geotech and contamination, right of way (R/W) and survey, utilities, and public involvement/stakeholder coordination.				

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Samuel Updike, PE		13. ROLE IN THIS CONTRACT Drainage Engineering		14. YEARS EXPERIENCE	
				a. TOTAL 21	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) George F. Young, Inc., Punta Gorda, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) BS, Land and Water Resource Engineering – University of Florida BS, Physics – Stetson University MS, Business Administration, Warner Southern College			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Engineer, Florida # 69300		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Sam is an experienced engineer working on projects designing and permitting developments in compliance with numerous DOT, City, & County regulatory agencies, as well as knowledgeable in utility, transportation & drainage design. Sam is an expert in Geographic Information Systems (GIS), AutoCAD Civil 3D, LiDAR technology, and Stormwater Modeling Software. He currently assists our team with his exemplary project management skills for GFY projects throughout Southwest Florida.					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) City of Arcadia Phase 2A Sanitary Sewer and Phase 1A Water Project		(22) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Provided resident project representation during the construction services.		☒ Check if project performed with current firm		
b.	(1) TITLE AND LOCATION (City and State) Gateway Services Community Development District, Fort Myers		(22) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2017	CONSTRUCTION 2018	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Pond Bank Restoration – Provided Surveying and Engineering Services for the remediation of stormwater pond banks within the Gateway Services CDD. Several Stormwater Pond Banks had degraded as a result of erosion caused by stormwater runoff, wave action during high periods, and water level fluctuation.		☐ Check if project performed with current firm		
c.	(1) TITLE AND LOCATION (City and State) City of Arcadia Stormwater and Flood Control Project		(22) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2018	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Prepared plans depicting existing conditions and proposed stormwater management infrastructure to allow adequate drainage for Oak Ridge Cemetery		☒ Check if project performed with current firm		
d.	(1) TITLE AND LOCATION (City and State) City of Arcadia American Legion Drive Emergency Water Main Replacement		(22) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE The City requested GFY to provide final design plans and professional services related to the American Legion Drive Emergency Water Main Replacement. The existing 6-inch PVC water main was damaged during Hurricane Ian, leaving the service area to the west of the bridge without water for several days. Considering the emergency to maintain water service, the pipe age, history of water breaks, and limited O&M accessibility, the Utilities Department elected to replace it with HDPE using directional drilling.		☒ Check if project performed with current firm		
e.	(1) TITLE AND LOCATION (City and State) NPDES Compliance – Town of Fort Myers Beach		(22) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2013	CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE As Special Projects Supervisor, was responsible for the Town yearly reporting requirements associated with Lee County's National Pollution Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) renewal application. The Town of Fort Myers Beach is a party to Lee County MS4 NPDES Permit		☐ Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Jeremy Lunsford, PE		13. ROLE IN THIS CONTRACT Structural Engineer		14. YEARS EXPERIENCE	
				a. TOTAL 13	b. WITH CURRENT FIRM 2
15. FIRM NAME AND LOCATION (City and State) George F. Young, Inc., St. Petersburg, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) BS, Structural Engineering, Auburn University			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) State of Florida Professional Engineer #84620		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Jeremy has 11 years of structural design experience in the federal and commercial industries, including multifamily, retail, K-12 education, temporary structures, and hospitality. In addition to the commercial projects, Jeremy has worked on numerous design projects at federal bases in Florida, including MacDill and Eglin Air Force Bases (AFB), and Homestead Air Reserve Base. Jeremy is a licensed professional engineer in Florida, Alabama, Connecticut, and California. Organizations: American Society of Civil Engineers, American Institute of Steel Construction, Florida Structural Engineers Association, Urban Land Institute.					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) Westshore City Center – Annex A and Annex B Tampa, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Structural Engineer: The project consists of two retail structures, Annex A and Annex B, on Westshore Boulevard. Annex A is an approximately 4,000 SF single-story structure and is constructed of load-bearing exterior masonry walls with structural steel joist and beam roof framing. The building is founded upon the existing foundation system that was left in place after demolishing the existing building within the new building footprint. Annex B is an approximately 10,000 SF, two-story structure and is constructed of load-bearing exterior masonry walls and structural steel beam second floor and roof framing. The building is founded on new shallow spread and continuous concrete foundations. The structural components of each building were analyzed using 3D analysis software. BIM software was also used to model the structures, allowing collaboration with architectural and MEP disciplines to perform clash detection before construction. As Engineer of Record, Jeremy was responsible for overseeing all project design and detailing aspects. The project was reviewed at multiple stages of design with the design team to ensure all project and code requirements were met.		☒ Check if project performed with current firm		
b.	(1) TITLE AND LOCATION (City and State) Berkeley Preparatory – Lower Division and Chapel Building Tampa, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Structural Engineer: The project consists of two new buildings, Lower Division Classrooms and Chapel Building, for Berkeley Preparatory School in Tampa, Florida. The Lower Division Classroom building is an approximately 30,000 SF two-story structure. The structural system consists of exterior load-bearing masonry for gravity and lateral loading. The elevated second floor is structural steel beam and concrete and steel deck framing, and the roof is structural steel beam and steel deck framing. The building is founded on two different foundation systems: traditional shallow foundations and deep foundations. An expansion joint was provided at a natural break in the building to alleviate the effects of differential settlement between the two foundation systems. The Chapel Building is single-story and approximately 7,500 SF in area. The construction is exterior load-bearing masonry walls with structural steel beams, a low roof deck, and structural steel truss framing for the vaulted high roof. Jeremy is the Engineer of Record for this project and led a team of structural engineers to provide the design for all structural components of the project.		☒ Check if project performed with current firm		
c.	(1) TITLE AND LOCATION (City and State) Holocaust Museum Expansion St Petersburg, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Structural Engineer: The expansion to the Holocaust Museum in downtown St Petersburg, Florida is to provide a new entry into the museum space. The expansion is 2,000 SF, single-story with a terrace level on the roof. The construction consists of structural steel columns with a concrete and composite steel deck floor system supported by structural steel beams for the terrace level. The building is supported by shallow spread and continuous concrete foundations. A large challenge faced by the design team was to fit the expansion between the existing building and property line for the site. The responsibilities as Engineer of Record for this project included involvement of all the design phases and coordination meetings between disciplines as well as final review and signing and sealing construction documents.		☒ Check if project performed with current firm		
d.	(1) TITLE AND LOCATION (City and State) MacDill AFB Fitness Pavilion Tampa, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) 2020	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Structural Engineer: The MacDill Outdoor Fitness Pavilion is a new construction building to provide an outdoor fitness area for service members on base. The building was constructed of pre-engineered metal building frames supported by a monolithic slab and foundation system. The construction documents were submitted for Government review in three design phases. Each phase had a review and comment process that needed to be addressed prior to the completion of each successive phase. Engineer of Record responsibilities included reviewing the overall structural design, attending design review meetings, and signing and sealing construction documents.		☐ Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Shane Christy, PSM		13. ROLE IN THIS CONTRACT Surveying and Mapping		14. YEARS EXPERIENCE	
				a. TOTAL 19	b. WITH CURRENT FIRM 3
15. FIRM NAME AND LOCATION (City and State) George F. Young, Inc., Punta Gorda, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) BS, Geomatics, University of Florida			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) Professional Surveyor and Mapper: Florida #7100		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Shane's skills, knowledge, and experience in the field of land surveying cover various surveying tasks for federal, state, and county agencies, civil engineering firms, land developers, and contractors. These tasks have included ALTA/ACSM boundary surveys, legal sketches, sovereign submerged land leases, multi-beam, and single-beam hydrographic surveys, and land surveys for dredge and support equipment on beach fill, land reclamation, channel maintenance, and capital improvements projects. Organizations: Florida Surveying and Mapping Society. Awards: Florida Surveying and Mapping Society Young Professional of the Year, 2022					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) City of Venice Booster Pump Station Venice, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager: Provided for site development of approximately 11 acres of the approximately 40 acres owned by the city for a new water booster pump station, parking access drives, grading, and stormwater management. Survey services also include the offsite incoming and outgoing water distribution main corridors.		☒ Check if project performed with current firm		
b.	(1) TITLE AND LOCATION (City and State) Lower Hillsborough River Bathymetric Data Collection Hillsborough County, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager: Collected survey data using bathymetric and Real Time Kinematic Global Positioning System (RTK GPS) methods along approximately 528 cross-sections. Cross sections had a nominal 100-foot spacing. In addition, centerline profile lines were surveyed to validate cross-section data. In areas where the river was wide enough, additional profile lines were surveyed		☒ Check if project performed with current firm		
c.	(1) TITLE AND LOCATION (City and State) Wekiwa Springs State Park Topographic Survey Wekiwa Springs, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2022	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager: Prepared a Topographic Survey on the Wekiwa Springs State Park property, including horizontal and vertical control and elevation grid on a 25' and 50' grid, with all grade breaks as found. Located all visible features, including buildings, staircases, railings, pathways, pole barns, utilities, and above-ground appurtenances. Deliverables included an AutoCAD Civil3D drawing with a digital terrain model of the existing surface.		☒ Check if project performed with current firm		
d.	(1) TITLE AND LOCATION (City and State) Tide Station Recovery and Mark Maintenance Manatee, Pinellas and Hillsborough County, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager: Provided services for a one-year project to verify and/or establish North American Vertical Datum of 1988 (NAVD 88) values on existing and new Tidal Benchmarks at specific tide station locations in Manatee, Pinellas, and Hillsborough Counties.		☒ Check if project performed with current firm		
e.	(1) TITLE AND LOCATION (City and State) The New Pier St. Petersburg, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project Manager: Prepared a mean high-water line survey, located and delineated approximately 130 wetland flags as staked/marked by Turrell Hall & Associates, Inc., and delineate high water line on other surface waters based on a prior survey by Heidt and Associates.		☒ Check if project performed with current firm		

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Kevin Humbert		13. ROLE IN THIS CONTRACT Subsurface Utility Locations Manager		14. YEARS EXPERIENCE	
				a. TOTAL 12	b. WITH CURRENT FIRM 10
15. FIRM NAME AND LOCATION (City and State) George F. Young, Inc., St. Petersburg, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION)			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Mr. Humbert has been with GFY since 2013, bringing with him two years of experience as a Project Site Forman in the building construction industry. Mr. Humbert started working in the field as a Subsurface Utility Locator until being promoted to Utility Coordination Manager working with the utility agency owners. In early 2017 he was promoted to Subsurface Utility Engineering (SUE) Manager and handles all facets of utility projects from small site civil projects to managing the Subsurface Utility Engineering on the FDOT Joint Venture Gateway Express Design Build Project. Specialized Training: FDOT Maintenance of Traffic- Intermediate Level Training, Contractors Safety Training, Confined Spaces Training. Mr. Humbert also has comprehensive experience in the construction, coordination, and planning of minor projects for State, County, and local highway and bridge projects.					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) Pinellas County South Cross Bayou Water Reclamation Facility St. Petersburg, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm SUE Manager: GFY is provided SUL designation, location, and SUL-survey services to map existing piping adjacent to existing headworks and grit removal facilities. GFY services are being performed in two phases: Phase One includes the designation and survey of existing piping; Phase Two (yet to be performed) includes the VVHs/locates and survey of existing piping based on conflicts provided by the Client. GFY Project Fees: \$23,355.24				
b.	(1) TITLE AND LOCATION (City and State) City of Sarasota Fiber Optic Collection and GIS Mapping Sarasota, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm SUE Manager: Assisted in mapping approximately 7 to 9 miles of their fiber optic ATMS lines throughout the downtown and outlining the area of downtown Sarasota. Subsurface designation crews used electromagnetic signal devices to identify ATMS fiber lines and structures based on provided rough locations. As these assets were identified and field marked the team used specially programmed Android tablets equipped with the Esri ArcGIS Collector application to collect points along suspected fiber lines and collect positions and information on connection boxes that the fiber ran to and through. GFY Project Fee: \$162,569.29				
c.	(1) TITLE AND LOCATION (City and State) City of Tampa 56 th Street and Broadway Avenue Unincorporated Hillsborough County, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm SUE Manager: The City of Tampa contracted GFY to provide subsurface utility engineering and survey services before a proposed city construction project on E. Broadway Avenue in Tampa, between North 54 th Street and east of North 56 th Street. GFY provided 22 ASCE Quality Level 'A' test holes in total, verifying the vertical and horizontal disposition of each utility found, the utility owner, utility material, and utility size at locations provided by the client. In addition, GFY provided ASCE Quality Level 'B' Electronic Designation at each test hole location, for 50' in each direction along the project site. GFY survey collected the utility information and provided the final map as a plan-view PDF, a test hole summary report, and all related survey files and field book notes. GFY Project Fees: Various				
d.	(1) TITLE AND LOCATION (City and State) Simmons Loop/Gate Dancer Road Extension Riverview, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2019	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm SUE Manager: Provided services for locating and designating underground utilities for the design of a new roadway between two existing roadways. GFY Project Fees: \$14,240.00				
e.	(1) TITLE AND LOCATION (City and State) FDOT District 7 Gateway Express Design Build Pinellas County, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm SUE Manager: Gateway Project was to help connect US 19 to St. Petersburg/Clearwater Airport and I-275 with elevated toll lanes for better access. Coordination and Subsurface Utility Engineering (SUE) were done for new roadways, drainage structures, street lighting, mast arm signals, ITS communications, and toll monitoring stations. We also cleared locations for bridge pilings for the elevated roadways throughout the project. One of the most critical areas for SUE was the location around St. Pete/Clearwater Airport where communications and power could not be interrupted during the construction and shifting of the roadways. GFY Project Fee: \$435,000.00				

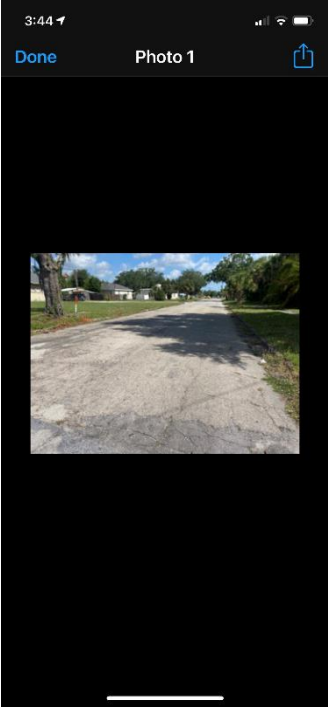
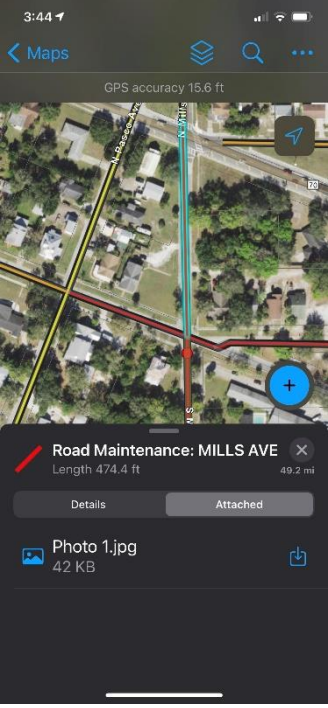
E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Roger J. Menendez, MS, CE, AICP		13. ROLE IN THIS CONTRACT Ecology and Permitting Services		14. YEARS EXPERIENCE	
				a. TOTAL 42	b. WITH CURRENT FIRM 1
15. FIRM NAME AND LOCATION (City and State) George F. Young, Inc. St. Petersburg, Florida					
16. EDUCATION (DEGREE AND SPECIALIZATION) MS, Biological Science, from Florida State University BS, Biological Science from Florida State University			17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) American Planning Association AICP Certified Planner, No. 110142; Ecological Society of America, Certified Ecologist, No. 387; OSHA HazWoper 40-Hour certification training through 2023.		
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.) Roger is a certified ecologist and an AICP Planner with over 40 years of experience in the private and public sectors throughout the US. Roger's expertise includes environmental permitting, protected species, wetland assessments and mitigation, Phase 1 ESAs, and NEPA studies. He has served as an Expert Witness for the State of Florida in cases involving wetland ecology, hazardous materials, and Section 404 permitting during his tenure as an Environmental Administrator with the FDOT, an Environmental Scientist with the FDEP, and a private consultant. Professional Affiliations: American Planning Association (APA), Ecological Society of America (ESA), Sigma Xi Scientific Research Society. Additional Training: SCS Hydric Soils course, SWFWMD Methods for Identifying Soils and Seasonal Highwater field course, FDOT Water Quality Impact Evaluation (WQIE) course, FDOT Public Involvement course, and SWFWMD Wetland Assessment Procedure (WAP) training.					
19. RELEVANT PROJECTS					
a.	(1) TITLE AND LOCATION (City and State) Werner Boyce Salt Springs State Park St. Petersburg, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Ecologist: GFY is providing wetland delineation and environmental permitting services for improvements to Werner Boyce Salt Springs State Park and its facilities for Americans with Disabilities Act accessibility and additional safety features, including a new boardwalk and renovation to the kayak launch area. Our team is delineating project wetlands and coordinating the review of the flagged wetland lines with the Southwest Florida Water Management District (SWFWMD) and potentially with the US Army Corps of Engineers (USACE) since the applicant is the Florida Department of Environmental Protection (FDEP).				
b.	(1) TITLE AND LOCATION (City and State) Ken Thompson Park Sarasota, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☒ Check if project performed with current firm Ecologist. GFY was selected to provide engineering and environmental services for a Living Shoreline at Ken Thompson Park on City Island. The project is located west of Sarasota Bay on City Island and within Ken Thompson Park, approximately 0.6 miles from the John Ringling Parkway. The City of Sarasota owns the property and adjacent submerged land. The project limits include about 350 feet of shoreline. The benthic environment within the project limits is categorized by two habitats, seagrass and beach, with the seagrass located on the eastern end of the project. The seagrass is a dense, contiguous bed with water depths ranging from approximately 3 to 5 feet. One black mangrove was found within the project limits, located landward of the monument.				
c.	(1) TITLE AND LOCATION (City and State) Tara Cay South Village Construction and Environmental Review and Mitigation Maintenance and Monitoring Seminole, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2020	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☐ Check if project performed with current firm Project Ecologist: During the construction of the Tara Cay South Village seawall, Roger conducted bi-weekly reviews of the ongoing seawall construction and coordinated with the contractor and Pinellas County Environmental Compliance field representatives to ensure both permit compliance and project schedule. In addition, Roger prepared the Maintenance and Monitoring Plan for the permitted wetland mitigation and conducted the agency-required bi-annual inspections and reporting.				
d.	(1) TITLE AND LOCATION (City and State) Sagamore Holdings/Real Estate; Phase 1 ESAs for Nine Properties Pinellas County, Florida		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES 2021	CONSTRUCTION (If applicable) N/A	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE ☐ Check if project performed with current firm Project Scientist: Roger performed Phase 1 ESAs on nine residential properties for Sagamore Holdings in Pinellas County. The investigations were conducted, and documentation was provided on the nine properties prior to their purchase to identify potential contamination, recognized environmental concerns (RECs), and determine possible environmental liability.				

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 2
21. TITLE AND LOCATION <i>(City and State)</i> Mobility and Connectivity Plan North Port, Florida		22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing
23. PROJECT OWNER'S INFORMATION		
a. OWNER NAME City of North Port	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER 941.240.8091
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost.)</i>		
ESRP was retained as the prime consultant to develop a mobility and connectivity plan for the City of North Port, Florida. One of the most important tasks of this project is to create a vision for the City in terms of multimodal mobility, connectivity, safety, and quality of life. This vision should lead to a consensus that will enable the development of a citywide plan focused on the movement of people by multiple modes of travel while providing viable transportation options beyond a single-occupant motor vehicle. The plan will identify creative and safe solutions to add multimodal facilities within existing rights-of-way and along non-traditional corridors such as waterways, utility easements, and derutilized open spaces. The improvements identified in the plan will add personal capacity and serve as the basis for developing a mobility fee. As part of this effort, the ESRP team is looking at emerging technologies, such as connected vehicles (CV) and highly automated vehicles (HAV). As a result, the mobility plan will also include guidelines and recommendations to plan for and provide some (or all) of the following CV/HAV-related elements: • Electric vehicle charging stations. • CV/HAV pick-up/drop-off areas. • Parking Infrastructure that is compatible with CV/HAV technology. • Mobility Hubs.		
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME ESRP Corporation	(2) FIRM LOCATION <i>(City and State)</i> Tampa, Florida
		(3) ROLE Transportation and Roadway Engineering • Traffic ○ Traffic Studies/Impact Analysis ○ Intersections Improvements ○ Traffic Control Plans ○ Traffic Signal Design ○ Traffic Operations Studies

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 3		
21. TITLE AND LOCATION (City and State) Covington Park Amenity Center Expansion Apollo Beach, Florida		22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION (If applicable) TBD</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) TBD
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) TBD			
23. PROJECT OWNER S INFORMATION				
a. PROJECT NAME Covington Park CDD / Fieldstone AE	b. POINT OF CONTACT NAME Daniel Langefels, AIA	c. POINT OF CONTACT TELEPHONE NUMBER 727.442.8443		
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost.) The Covington Park Community Development District project, in Hillsborough County, Florida is a recent project where GFY assessed on-site stormwater facilities and wetlands. Monumentation of main and neighborhood entryways; landscape, hardscape and irrigation of entryway medians and common open spaces, courts and amenity centers of this facility were utilized to develop all the civil engineering components of the improvements to this park. Our services entailed design of a wet pond per requirements of the SWFWMD, concurrence with Hillsborough County environmental review conditions to preserve most trees and new water and drainage infrastructure. GFY Project Fees: \$154,162.50 				
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT				
a.	<table border="1"> <tr> <td> (1) FIRM NAME George F. Young, Inc. </td> <td> (2) FIRM LOCATION (City and State) St. Petersburg, Florida </td> <td> (3) ROLE • Civil Engineering Design • Potable Water Design • Water/Wastewater Design • Regulatory Permitting • Survey and Mapping Services • Subsurface Utility Engineering • Construction Services </td> </tr> </table>	(1) FIRM NAME George F. Young, Inc.	(2) FIRM LOCATION (City and State) St. Petersburg, Florida	(3) ROLE • Civil Engineering Design • Potable Water Design • Water/Wastewater Design • Regulatory Permitting • Survey and Mapping Services • Subsurface Utility Engineering • Construction Services
(1) FIRM NAME George F. Young, Inc.	(2) FIRM LOCATION (City and State) St. Petersburg, Florida	(3) ROLE • Civil Engineering Design • Potable Water Design • Water/Wastewater Design • Regulatory Permitting • Survey and Mapping Services • Subsurface Utility Engineering • Construction Services		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 4
21. TITLE AND LOCATION <i>(City and State)</i> City of Arcadia Pavement Management System Arcadia, Florida		22. YEAR COMPLETED PROFESSIONAL SERVICES 2022 CONSTRUCTION <i>(If applicable)</i> N/A
23. PROJECT OWNER S INFORMATION		
a. OWNER NAME City of Arcadia	b. POINT OF CONTACT NAME Steve Underwood Public Works Director	c. POINT OF CONTACT TELEPHONE NUMBER 863-990-0907
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost.)</i> The City of Arcadia retained GFY to complete a pavement management system based on the pavement condition assessment conducted by GFY for the City. Before our pavement condition assessment and management plan, the city first requested funds from FDOT to repair the very poor roads. The problem was that when design and construction were completed on the very poor road, the construction traffic and other issues made the roads in the immediate network go from good to poor or even to "Very Poor" condition. We estimated that the current system would take the city about 13 to 15 years to complete the poor and very poor roads only, which is not a sustainable approach. After completing the pavement assessment, we developed a plan to divide the city into six areas, do an estimate of repairs/replacement of roads, sidewalks, etc., and present to FDOT a package of roads instead of going after funding for one road at a time. According to our plan, all city roads will be fixed and repaired within five years. At the same time, we develop a pavement preservation plan to allow for the newly constructed roads to be properly maintained to extend the life of the pavement.  		
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME George F. Young, Inc.	(2) FIRM LOCATION <i>(City and State)</i> St. Petersburg, Florida
		(3) ROLE Transportation and Roadway Engineering Services • Pavement Management ○ Pavement Management System Maintenance

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 5		
21. TITLE AND LOCATION <i>(City and State)</i> City of Arcadia 12th Avenue Extension Phase I Arcadia, Florida		22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES 2020</td> <td>CONSTRUCTION <i>(If applicable)</i> 2023</td> </tr> </table>	PROFESSIONAL SERVICES 2020	CONSTRUCTION <i>(If applicable)</i> 2023
PROFESSIONAL SERVICES 2020	CONSTRUCTION <i>(If applicable)</i> 2023			
23. PROJECT OWNER S INFORMATION				
a. OWNER NAME City of Arcadia	b. POINT OF CONTACT NAME Steve Underwood Public Works Director	c. POINT OF CONTACT TELEPHONE NUMBER 863-990-0907		
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost.)</i>				
The City of Arcadia retained GFY for the extension and re-pavement of 12th Avenue from Hickory Road to Maple Street. This section of road was a “dirt road” with existing platted right of way, and the city wanted to pave this portion and complete the connection between Maple and Hickory. A drainage ditch runs along the east side of the corridor, which required the GFY Team to shift the alignment to the west about 5 feet to avoid impacts to the ditch. GFY completed soil studies, environmental studies, surveying, and roadway design. Our team finished pavement cores for the intersections of 12th Avenue and Hickory and 12th Avenue and Maple. It determined that the corner of 12th Avenue and Maple would require a full-depth reconstruction due to some base issues in the area.		 		
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT				
a. (1) FIRM NAME George F. Young, Inc.	(2) FIRM LOCATION <i>(City and State)</i> St. Petersburg, Florida	(3) ROLE • Transportation and Roadway Engineering • Pavement Management ○ Network Level Pavement Condition Assessment ○ Pavement Management System Maintenance ○ Project Level Pavement Condition Assessment • General Engineering ○ Survey and Mapping		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 6		
21. TITLE AND LOCATION <i>(City and State)</i> Paynes Prairie State Preserve Micanopy, Florida		22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION <i>(If applicable)</i> Ongoing</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Ongoing
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Ongoing			
23. PROJECT OWNER S INFORMATION				
a. OWNER NAME Florida Department of Environmental Protection	b. POINT OF CONTACT NAME Ralph Perkins	c. POINT OF CONTACT TELEPHONE NUMBER 850.245.2460		
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost.)</i> GFY is providing professional engineering and survey services for the pavement rehabilitation project through the Paynes Prairie State Preserve to extend the service life of the roadway and provide solutions to specific areas of base and pavement distress. Our team provided design and permitting services for pavement rehabilitation of the main park road, campground loop road, visitors' center parking lot, boat ramp parking lot, and Puggy Road overflow parking. Services included: Survey: GFY performed a detailed topographic survey, surface 3D model, and traditional topographic survey of the existing ground. Trees within the limits of parking loops or within the limits of the unpaved shoulder (approximately 2' outside the edge of pavement) were identified. Lastly, the handicapped spaces in the picnic/boat ramp parking loop included additional elevation shots to aid in the design necessary to meet ADA slope compliance and the potential for sidewalk addition behind the handicapped parking stalls. Design: Limits of roadway design were from the Park Entrance off US 441 South to the termination of Savannah Boulevard at the Alachua Savannah Visitor Center & Tower Parking Lot. Also included were the gate and Administrative Parking Area, the Puggy Road parking and campground loops, Puggy Road lakeside parking lot (boat ramp excluded), and the Alachua Savannah Visitor Center & Tower parking lot. Roadway plans included a best-fit alignment, detailed resurfacing of typical sections, plan sheets, and cross sections for construction documents. Our design also addressed the ADA concerns in the boat ramp/picnic area parking lots, and a re-striping plan (to match existing condition) for the parking lots. Permitting: Permitting efforts included coordination with the Florida Department of Transportation (FDOT), Saint John's River Water Management District (SJRWMD), and Alachua County to verify only a General Use Permit is required. Construction Administration: Bidding assistance was provided through responding to RFI's and attendance at one pre-construction meeting.				
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT				
a. (1) FIRM NAME George F. Young, Inc.	(2) FIRM LOCATION <i>(City and State)</i> St. Petersburg, Florida	(3) ROLE • Transportation and Roadway Engineering Services ○ Minor Roadway Design ○ Pedestrian Sidewalk/Multi-Use Trail Design ○ Roadway Resurfacing Design ○ ADA Compliance Inspection and Design ○ Construction Engineering Inspection (RPR) / Administration • Surveying and Mapping ○ Topographical Surveying and Mapping ○ Utility System Mapping		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 7	
21. TITLE AND LOCATION (City and State) Geomatics Continuing Services Hillsborough County, Florida		22. YEAR COMPLETED PROFESSIONAL SERVICES Ongoing CONSTRUCTION (If applicable) N/A	
23. PROJECT OWNER S INFORMATION			
a. OWNER NAME Hillsborough County	b. POINT OF CONTACT NAME Chris Snyder	c. POINT OF CONTACT TELEPHONE NUMBER 813.307-4782	
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost.) GFY was recently re-selected to provide a wide range of survey services County-wide. We have provided these services to Hillsborough County for over 40 years and have historical archives of local surveys and subsurface utilities within the County. Our team provides the following services: Boundary Surveys: GFY conducts thorough boundary surveys, accurately defining property lines and preventing boundary disputes. Our precise surveys provide clarity for residents, developers, and stakeholders. Topographic Surveys: We specialize in topographic surveys, delivering detailed mapping of natural and man-made features on the land. This information is crucial for urban planning, infrastructure development, and environmental assessments. Hydrographic Surveys: We employ state-of-the-art sonar technology to create detailed and accurate underwater maps of rivers, lakes, reservoirs, and coastal areas throughout Hillsborough County. We also conduct precise bathymetric surveys to measure water depths and analyze underwater terrain. This information is crucial for various applications, including navigation, environmental monitoring, and infrastructure development. GIS: Leveraging GIS technology, we create accurate and up-to-date maps. This enhances the county's ability to manage and analyze spatial data for planning and decision-making purposes. 3D Laser Scanning: GFY incorporates advanced 3D laser scanning technology to capture detailed and precise information about the existing built environment. This facilitates enhanced accuracy in design and construction projects. Subsurface Utilities: Our utility surveys provide comprehensive information about the location and depth of existing utilities. This supports efficient and informed decision-making for infrastructure development and maintenance within Hillsborough County.			
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME George F. Young, Inc.	(2) FIRM LOCATION (City and State) St. Petersburg	(3) ROLE General Engineering Professional Services - Survey and Mapping - Subsurface Utilities

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)	20. EXAMPLE PROJECT KEY NUMBER 8
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21. TITLE AND LOCATION <i>(City and State)</i> Meadows Mobile Home Park Tarpon Springs, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2019	CONSTRUCTION <i>(If applicable)</i> 2019

23. PROJECT OWNER S INFORMATION		
a. PROJECT NAME Cove Properties	b. POINT OF CONTACT NAME Brandon Schilling	c. POINT OF CONTACT TELEPHONE NUMBER 480.423.5700

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost.)*

GFY has completed Phase III design of an existing mobile home park. The project includes up to 97 lots and community center upgrades. Services included civil engineering, survey, ecology, and landscape architecture. The preliminary ecological assessment (protected species surveys), wetland delineation, Gopher Tortoise survey, permitting and relocation, Environmental Resource Permit services, and Bald Eagle monitoring.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME George F. Young, Inc.	(2) FIRM LOCATION <i>(City and State)</i> St. Petersburg, Florida	(3) ROLE General Engineering Professional Services - Ecological - Endangered/Protected Species Survey - Wetland Delineation General Engineering Professional Services - Ecological - Wetland Delineation - Wetland Mitigation Plans - Environmental - Environmental Site Assessment and Remediation - Environmental permitting Public Work/Facilities Architectural & Engineering Professional Services Engineering Services/Civil - Park Development and Planning

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 9
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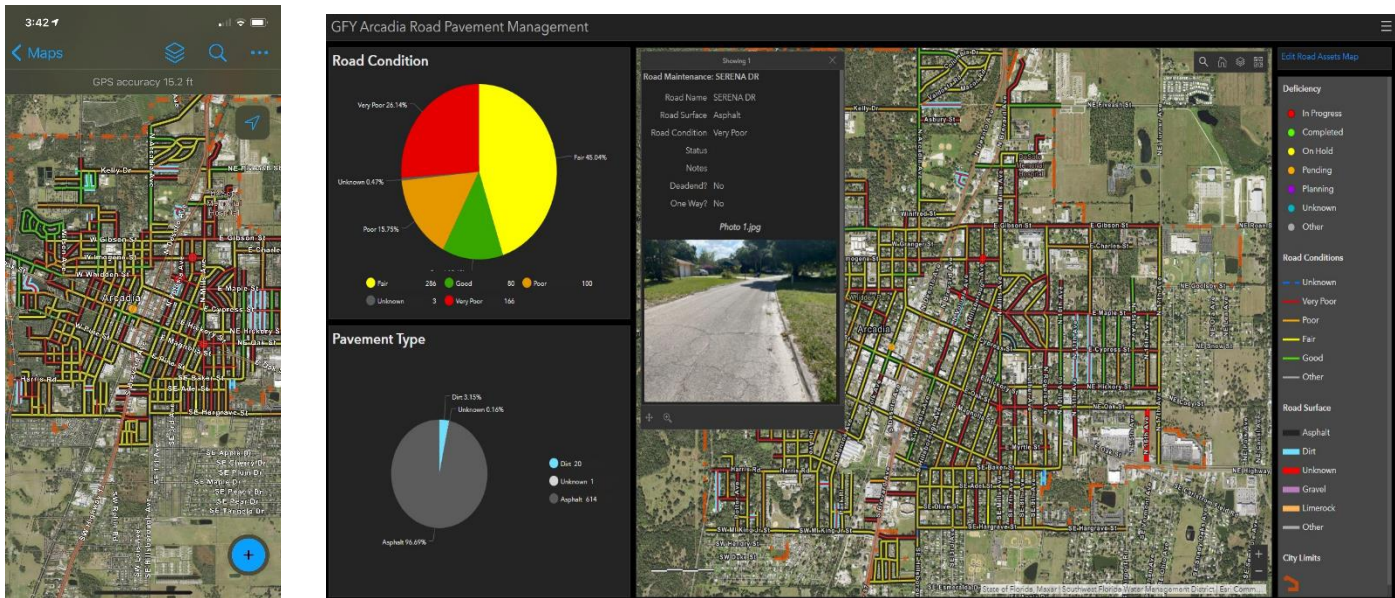
21. TITLE AND LOCATION <i>(City and State)</i> City of Arcadia Pavement Condition Assessment Arcadia, Florida	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2022	CONSTRUCTION <i>(If applicable)</i> N/A

23. PROJECT OWNER S INFORMATION		
a. OWNER NAME City of Arcadia	b. POINT OF CONTACT NAME Steve Underwood Public Works Director	c. POINT OF CONTACT TELEPHONE NUMBER 863-990-0907

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost.)</i>

The City of Arcadia retained GFY to complete a pavement assessment of all the roads within the city of Arcadia. GFY inspected all roads under the City of Arcadia jurisdiction, and our GIS Department created a mobile application that incorporated the Pavement Condition Index (PCI) developed by our roadway design team. To simplify the use of the application, the city only wanted four pavement conditions: good, fair, poor, and very poor. The assessment tool (see screenshot below) shows the good condition as a green color, the fair as yellow, the poor as orange, and the very poor as a red color. The purpose of the pavement management system was to present it to FDOT for requesting funds through their Small City Opportunity Program (SCOP) grants.

The scope of work included conducting field reviews and measurements of areas, calculating PCI, and developing the mobile application seen below as a cell phone screenshot on the left and a desktop screenshot on the right



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
a.	(1) FIRM NAME George F. Young, Inc.	(2) FIRM LOCATION <i>(City and State)</i> St. Petersburg, Florida
		(3) ROLE Transportation and Roadway Engineering Services Pavement Management - Network Level Pavement Condition Assessment - Project Level Pavement Condition Assessment

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)		20. EXAMPLE PROJECT KEY NUMBER 10		
21. TITLE AND LOCATION <i>(City and State)</i> City of Hollywood Police Headquarters Hollywood, Florida		22. YEAR COMPLETED <table border="1"> <tr> <td>PROFESSIONAL SERVICES Ongoing</td> <td>CONSTRUCTION <i>(If applicable)</i> Ongoing</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Ongoing
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION <i>(If applicable)</i> Ongoing			
23. PROJECT OWNER'S INFORMATION				
a. OWNER NAME	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER		
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost.)</i> GFY is providing design submittals for construction documents and construction administration for the Hollywood Police headquarters. The project involves constructing a three-story police headquarters building, a four-story parking garage, and a new service yard. The police headquarters is approximately 98,000 SF, and the structured parking has about 283 spaces and includes a new firearms training facility on the ground floor. The structural system for the building consists of load-bearing concrete columns supporting normal-weight concrete slabs on precast concrete joists and beams. Concrete shear walls will be used to resist lateral loads. The structural system of the parking is precast double tee floor slabs supported by precast walls and columns. The foundations will be shallow spread supported by vibro-consolidated soils, and their design will be coordinated with the recommendations of the geotechnical engineer of record.				
				
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT				
a. (1) FIRM NAME George F. Young, Inc.	(2) FIRM LOCATION <i>(City and State)</i> St. Petersburg, Florida	(3) ROLE Public Work/Facilities Engineering Professional Services - Structural Design and Construction Documents		

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Mark Adler, PE	Principal				X	X				X	
Matt Walker, PE	QA/QC		X	X	X				X	X	
Manny Perez, PE, MSEM	Project Manager				X	X				X	
Juan Carlos Citron, PE	Utilities Engineering			X			X				
Jonathan Langston, PE	Transportation Engineer	X	X		X	X	X			X	
Samuel Updike Jr, PE	Drainage Engineer				X	X				X	
Jeremy Lunsford, PE	Structural Engineer										X
Shane Christy, PSM	Survey and Mapping			X	X	X		X			
Kevin Humbert	SUE Manager/Utility Coordination	X		X		X	X	X	X		
Roger Menendez, MS, CE, AICP	Ecology/Environmental/Permitting			X			X		X		

29.

EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1	Downtown St. Petersburg MOT Plans. The James Museum, The ONE, Halcyon, and the 2nd Street Water Main Replacement	6	Paynes Prairie State Preserve Micanopy, Florida
2	Mobility and Connectivity Plan North Port, Florida	7	Geomatics Continuing Services Hillsborough County, Florida
3	Covington Park Amenity Center Expansion Apollo Beach, Florida	8	Meadows Mobile Home Park Tarpon Springs, Florida
4	City of Arcadia Pavement Management System Arcadia, Florida	9	City of Arcadia Pavement Condition Assessment Arcadia, Florida
5	City of Arcadia 12 th Avenue Extension Phase I Arcadia, Florida	10	City of Hollywood Police Headquarters Hollywood, Florida

H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

a) The ability and adequacy of the Applicants professional personnel:

With the ability to offer multiple professional services, responsiveness, employee and jobsite safety, complete project management and quality assurance/Control, GFY has the credentials to offer the highest quality of service and products.

GFY has a philosophy of providing hands-on service to our clients. Therefore, our Sr. Vice Presidents and Vice Presidents maintain very close contact with their Clients throughout the course of each project and provide significant technical input into the project. Our hands-on philosophy results in several advantages to our Clients as follows:

- When commitments need to be made the individual, making those commitments has the authority to do so and they do not have to “check back with the office.”.
- The individuals managing the projects are the owners of the company and have a stake in the success of each project and Client satisfaction.
- Professionals, who have a wealth of local experience manage projects.

Our core values of integrity, responsiveness and superior service have served GFY well for 104 years. Another benefit of our values and organization is the longevity of our employees with the company. We hire individuals, for not only their technical ability, but also those who share our philosophy of integrity, responsiveness, and a commitment to superior service; and once on board they usually stay with us for their entire career.

Our clients benefit from this continuity of staff as well. You can rest assured that long after we have completed your project not only will GFY be available but the individuals who worked on that project will most are likely to still be available to answer questions and provide information.

Everything we do is about improving and evolving the communities we live in. We achieve this by helping our partners turn their vision into reality. We are a full-service engineering and surveying firm ready to take on our client’s challenges.

GFY brings new thinking and fresh ideas to every project. We stay well engaged in the ongoing development of new technologies, processes, and regulatory changes in the engineering and surveying industries through communication and training. If there is a way to do it better, we find it!

Beginning in 1919, the idea was simple: “Provide the highest attention to solutions and stay passionately committed to integrity, quality, and service.”

As one of the longest Florida-established companies, we offer a dedication to serving our clients with the very best service. We do that by embracing a passionate culture of putting the customer at the center of everything we do.

The multiple projects completed over the decades have resulted in a solid reputation of outstanding technical knowledge, based on our experience, and the promise to approach each project with attention to detail.

From concept to completion, we will provide the resources of our experienced staff of professionals, technicians, and specialists who are dedicated to delivering the service you need for your specific projects. Our team has worked on a variety of projects for the educational sector. GFY has held continuing service contracts for Pinellas, Pasco, Manatee, and Sarasota County School Districts in the Tampa Bay region.

GFY has the local knowledge, resources and experience to service any educational project with our team of engineers, surveyors, subsurface utility engineering professionals and our knowledgeable field crews. Our team adheres to client and professional standards. While we are trained in the quality of standards

for our professions, we also work to familiarize ourselves with standard manuals that may be unique to each project, client or municipality. We continue to stand by the core values our founder, George Fleming Young, established our company

on, integrity, quality, and dedication to superior service and long-term relationships in all that we do GFY’s dedication to providing technical support is a matter of record. As an engineering, surveying, ecological, SUE and utility coordination firm through 104-years of consecutive services, we have emphatically continued the tradition of high professional standards and integrity instilled by our founder George Fleming Young throughout each area of technical endeavor. Matching the overall expansion of services with strong project management skills, GFY offers educational, governmental, private, commercial and industrial clients multi-disciplinary capabilities taking project responsibility from concept through the final stages of project completion.

b) Whether the Applicant is a certified minority business enterprise:

N/A

c) The Applicants willingness to meet time and budget requirements:

Communication is key to providing successful products and services. GFY's Project Managers are instructed and encouraged to be in regular contact with our client-side project manager(s). This begins with being sure that we understand the District's needs for the task and expected products and continues throughout the project lifecycle. Short-term projects may be simple and handled via phone calls or e-mail. More complex, or longer-termed, projects should include face-to-face meetings to openly discuss the scope and keep the District informed as to the project's status and schedule. Regular, or scheduled (Phased) submittals and invoicing also help to keep the District informed on project progress.

While working with various municipal project managers for the past 50 years, we have developed a project approach that keeps task orders on a systematic track so that each step of the process is efficient, on time, and successful. One benefit of this approach is that it allows for simultaneous work on multiple task orders and in different areas of the system if necessary. This is possible due to the organization and strong presence of the quality control process.

Inherent in GFY's approach is committing the right team to provide cost-effective and efficient engineering/environmental services by implementing a proven total quality management (TQM) based work plan to address the following:

- Project management – Leading a well-conceived, organized approach to achieve the County's objectives
 - Scope of services – Understanding the work to be performed
 - Technical requirements – Providing a team with the requisite expertise
 - Quality – Using established QA/QC protocols
 - Cost Performance – Using our in-house management information system and weekly monitoring
- and
- On-time project completion – Optimizing the allocation of resources

d) The Applicants past experience and performance, including but not limited to past experience as a District Engineer for any community development districts and past experience with the Charlotte County.

Our firm is currently serving as District Engineers for The Covington Park Community Development District. . In addition, we are serving the City of Arcadia as the City Engineers providing professional services that include, but are not limited to: Development Review Committee technical assistance, Owner's representative services during construction, planning and design of infrastructure improvements to Roadways, Utilities, Wastewater Treatment Plant and Stormwater. Our vice-president Manny Perez previous experience includes establishing Infrastructure Improvement Districts and planning/management of District Projects. His experience in municipal public works will help to successfully deliver our services to the District.

Our firm has decades of experience in Southwest, Florida, with 7 offices and over 50 professionals that include Civil Engineers, Structural Engineers, Surveyors, and Environmental Scientists to ensure meeting our Client's expectations. Our projects include, but are not limited to: large commercial and industrial developments, large residential developments, public utility projects, transportation and roadway projects, stormwater management projects, public facilities, and other general civil engineering projects. The professional services we provided for these projects include but are not limited to: planning, design, project administration, cost estimating, evaluation and recommendation, construction engineering inspections and certifications, design-build criteria packages, utility coordination, feasibility and value engineering, and other general professional services. Our firm also provides in-house specialty professional services for surveying, environmental assessment, and environmental permitting

e) The geographic location of the Applicants headquarters and offices:

Corporate Headquarters:
299 Dr Martin Luther King Jr St North
St Petersburg, FL 33701

Tampa Office:
1408 N. Westshore Blvd. suite 205
Tampa, FL 33607

Lutz Office:
1843 Collier Parkway Suite F
Lutz, FL 33549

Gainesville Office:
3721 NW 40th Terrace, Suite B
Gainesville, FL 32606

Punta Gorda Office:
525 E. Olympia Ave, Suite 5
Punta Gorda, FL 33950

Lakewood Ranch Office:
10540 Portal Crossing, Suite 105
Lakewood Ranch, FL 34211

Lake Wales Office:
2 North first St. Suite 205
Lake Wales, FL 33853

f) The current and projected workloads of the Applicant

Our current and projected workload is such that we foresee no difficulty in effectively handling assignments under this contract. The surveying and mapping, SUL and GIS sections of GFY have the capacity to produce \$563,000.00 of work effort per month. With our current staff utilization level of 70%, we currently have the additional capacity to provide \$169,000.00 of work effort per month.

g) The volume of work previously awarded to the Applicant by the District.

GFY has not previously been awarded work by the District.

Further, each Applicant must identify the specific individual affiliated with the Applicant who would be handling District meetings, construction services, and other engineering tasks:

Manny Perez, PE MSEM
Vice President Engineering

H. ADDITIONAL INFORMATION**30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED****George F. Young, Inc. Historical Background**

Founded in St. Petersburg in 1919 by engineer and surveyor George Fleming Young, GFY has continuously operated in Florida for over 100 years. Originally a local firm that focused on providing sound engineering services to the public and private sectors in Pinellas County, Mr. Young's reputation for innovation soon became well known as he undertook projects throughout Florida. As far back as the early 1920s, Mr. Young was designing innovative, state-of-the-art curvilinear golf course communities that remain desirable places to live today. However, Mr. Young did not build his reputation on innovation alone. He was even better known for his honesty, integrity, and dedication to service, which remain our core company values today.

The growth of GFY mirrors the growth of Florida as the company founded by Mr. Young began to spread its wings in the early 1970s by adding services that enhanced our ability to meet our Clients' needs.

In response to widening growth management and environmental concerns throughout the state, GFY added landscape architecture services during the 1970s and early 1980s to meet the needs of our public and private sector clients. Our talented team of Landscape Architects continues to provide innovative designs that respect the natural beauty of Florida.

During the late 1970s, Hydrographic Surveying was added to meet the needs of our Public Sector Clients who required this specialized service for their coastal management and harbor improvement projects. GFY also began providing sydrographic surveying services to our power generation clients for their projects throughout the west coast of Florida. The US Army Corps of Engineers hired GFY in the mid-1980s to provide hydrographic surveying services throughout Florida and the Caribbean basin under our first as-need services contract. Today, GFY still supports the public and private sectors with state-of-the-art automated hydrographic surveying services throughout Florida and the Caribbean.

With growing concern about protecting Florida's environment, it became apparent that we needed to include Ecology as an in-house service to provide a complete design solution that addressed all issues related to a project. In the early 1990s, GFY. began offering our clients in-house ecological services. Our ecologists work closely with the design team, providing up-front data critical to delivering a design solution that works and innovative concepts that result in viable projects with minimal impacts.

New technology led to new challenges in the mid-1990s, with requirements for underground telecommunications infrastructure throughout the state. Conventional methods of locating existing underground utilities to avoid conflicts were not working. A better approach was needed, and GFY responded by adding state-of-the-art subsurface utility engineering (SUE) services. Today, we continue to offer state-of-the-art SUE services that include ground penetrating radar, electronic utility designation, and non-destructive vacuum Extraction to provide our clients with accurate utility data they can rely on.

Geographically, over the past 100 years, GFY has expanded from one office in St. Petersburg, Florida, to seven offices throughout Florida. Our current locations include our corporate office in St. Petersburg, Tampa, Gainesville, Lakewood Ranch, Lutz, Lake Wales, and Punta Gorda.

As we look forward to the next 100 years, GFY will remain dedicated to those core values instilled in us by George Fleming Young: honesty, integrity, and dedication to service that is second to none, combined with innovation achievable only when a dedicated team works together with one goal in mind - to *"turn vision into reality."*

I. AUTHORIZED REPRESENTATIVE**The foregoing is a statement of facts.****31. SIGNATURE****32. DATE****33. NAME AND TITLE****Enmanuel (Manny) Perez, PE, MSEM, Vice President, Engineering/Project Manager**

ARCHITECT-ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

PART II - GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

2a. FIRM (or Branch Office) NAME George F. Young, Inc.			1. YEAR ESTABLISHED 1919		2. UNIQUE ENTITY IDENTIFIER 05-260-0905	
2b. STREET 525 E. Olympia Ave, Suite 5			5. OWNERSHIP			
2c. CITY Punta Gorda			a. TYPE Corporation			
2d. STATE FL		2e. ZIP CODE 33950		b. SMALL BUSINESS STATUS Federal Small Business Enterprise		
6a. POINT OF CONTACT NAME AND TITLE Enmanuel (Manny) Perez, PE, MSEM, Vice President			7. NAME OF FIRM (If Block 2a is a Branch Office)			
6b. TELEPHONE NUMBER 941-769-6714		6c. EMAIL ADDRESS mperez@georgefyoung.com				
8a. FORMER FIRM NAME(S) (If any)			8b. YEAR ESTABLISHED		8c. UNIQUE ENTITY IDENTIFIER	
George F. Young			1919		N/A	

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. Number of Employees		a. Profile Code	b. Experience	c. Revenue Index Number
		(1) FIRM	(2) BRANCH			
02	Administrative	19	1	A06	Airports, terminals, and hangars, freight handling	1
08	CADD Technician	21	2	C06	Churches and Chapels	2
12	Civil Engineer	8	3	C10	Commercial buildings (low rise)	4
19	Ecologist	3		C11	Community facilities	2
29	Geographic Information Systems	1		C16	Construction Surveying	3
33	Hydrographic Surveyor	2		E02	Educational facilities, classrooms	3
38	Land Surveyor	7	1	E02	Ecological & Architectural Investigation	1
48	Project Manager	2	1	E09	Environmental Impact Studies, Assessment	1
57	Structural Engineer	2		E11	Environmental Planning	1
				G01	Garages, vehicle maintenance facilities, parking decks	1
				G04	Geographic Information Systems Services	2
	Other Employees			H01	Harbors, jetties, piers, ship terminal facilities	1
	Survey Crew Members	22	2	H07	Highways, streets, parking lots	5
	Subsurface Utility Locating Managers	4		H11	Housing (residential, multi-family, apts, condos	5
	Drone Pilots	1		H13	Hydrographic surveying	2
	Subsurface Utility Locating Crew Members	11	1	I01	Industrial buildings, manufacturing plants	2
	Utility Coordination Managers	1	2	L02	Land surveying	5
				O01	Office buildings, industrial parks	1
				P07	Planning (site installation & project)	1
				R04	Recreational Facilities (parks, marinas, etc)	3
				S04	Sewage collection, treatment, disposal	3
				S10	Surveying, platting, mapping, flood plain studies	3
				S13	Stormwater handling & facilities	2
				T03	Traffic & transportation engineering	1
				T04	Topographic surveying and mapping	2
				W03	Water Supply, treatment & distribution	2
				Z01	Zoning & Land use studies	1
Total		104				

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)		PROFESSIONAL SERVICES REVENUE INDEX NUMBER			
a. Federal Work		1. Less than \$100,000	6. \$2 million to less than \$5 million		
b. Non-Federal Work		2. \$100,000 to less than \$250,000	7. \$5 million to less than \$10 million		
c. Total Work		3. \$250,000 to less than \$500,000	8. \$10 million to less than \$25 million		
		4. \$500,000 to less than \$1 million	9. \$25 million to less than \$50 million		
		5. \$1 million to less than \$2 million	10. \$50 million or greater		

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE	b. DATE
a. NAME AND TITLE	

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

7CII

ARCHITECT – ENGINEER QUALIFICATIONS

PART I – CONTRACT SPECIFIC QUALIFICATIONS

A. CONTRACT INFORMATION

1. TITLE AND LOCATION *(City and State)*

Engineering Services for the Cove at Rotonda Community Development District

2. PUBLIC NOTICE DATE

3. SOLICITATION OR PROJECT NUMBER

B. ARCHITECT – ENGINEER POINT OF CONTACT

4. NAME AND TITLE

Trenton Strackbein, P.E., Project Manager

5. NAME OF FIRM

Kimley-Horn and Associates, Inc.

6. TELEPHONE NUMBER

941.379.7600

7. FAX NUMBER

8. E-MAIL ADDRESS

trenton.strackbein@kimley-horn.com

C. PROPOSED TEAM

(Complete this section for the prime contractor and all key subcontractors.)

	(Check)				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
	PRIME	J-V	PARTNER	SUBCON-TRACTOR			
a.	X				Kimley-Horn and Associates, Inc. ☒ CHECK IF BRANCH OFFICE	1800 2nd Street, Suite 900 Sarasota, FL 34236	Project Manager
b.					CHECK IF BRANCH OFFICE		
c.					CHECK IF BRANCH OFFICE		
d.					CHECK IF BRANCH OFFICE		
e.					CHECK IF BRANCH OFFICE		
f.					CHECK IF BRANCH OFFICE		

D. ORGANIZATIONAL CHART OF PROPOSED TEAM

[] *(Attached)*

ARCHITECT – ENGINEER QUALIFICATIONS

1. SOLICITATION NUMBER (If any)

PART II – GENERAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.)

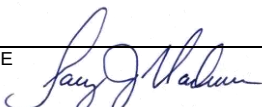
2a. FIRM (OR BRANCH OFFICE) NAME Kimley-Horn and Associates, Inc.			3. YEAR ESTABLISHED 1991	4. DUNS NUMBER V8PKG6NLKV6
2b. STREET 1800 2nd Street, Suite 900			5. OWNERSHIP	
2c. CITY Sarasota			2d. STATE FL	2e. ZIP CODE 34236
6a. POINT OF CONTACT NAME AND TITLE Trenton Strackbein, P.E., Project Manager			a. TYPE Corporation	
6b. TELEPHONE NUMBER 941.379.7600			b. SMALL BUSINESS STATUS No	
6c. E-MAIL ADDRESS trenton.strackbein@kimley-horn.com			7. NAME OF FIRM (If block 2a is a branch office) APHC, Inc.	
8a. FORMER FIRM NAME(S) (If any)			8b. YR. ESTABLISHED	8c. DUNS NUMBER

9. EMPLOYEES BY DISCIPLINE				10. PROFILE OF FIRM'S EXPERIENCE AND ANNUAL AVERAGE REVENUE FOR LAST 5 YEARS		
a. Function Code	b. Discipline	c. No. of Employees (1) FIRM (2) BRANCH		a. Profile Code	b. Experience	c. Revenue Index Number (see below)
02	Administrative	586	7	C08	Codes; Standards; Ordinances	1
08	CADD Technicians	269	9	S13	Stormwater Handling & Facilities	2
12	Civil Engineers	2128	18	I01	Industrial Buildings; Manufacturing Plants	1
13	Communications Engineers	44	2	C10	Commercial Building; (low rise); Shopping	2
15	Construction Inspectors	25	2	C11	Community Facilities	2
63	Design Technicians	135	3	E02	Educational Facilities; Classrooms	2
23	Environmental Engineers	54	1	F05	Forensic Engineering	5
24	Environmental Scientists	68	4	H07	Highways; Streets; Airfield Paving; Parking	6
26	Forensic Engineers	8	1	H09	Hospitals & Medical Facilities	4
29	Geographic Information System	8	1	H10	Hotels; Motels	2
32	Hydraulic Engineers	22	1	H11	Housing (Residential, Multifamily,	6
39	Landscape Architects	207	8	M06	Mining and Mineralogy	1
42	Mechanical Engineers	28	1	L03	Landscape Architecture	6
47	Planners: Urban/Regional	146	4	O01	Office Building; Industrial Parks	2
48	Project Managers	352	6	P05	Planning (Community; Regional; Areawide &	4
57	Structural Engineers	130	1	R04	Recreational Facilities (Parks; Marinas; etc.)	6
65	Technical Support	484	7	S04	Sewage Collection, Treatment & Disposal	4
58	Technician/Analysts	1359	19	S07	Solid Wastes; Incineration; Landfill	3
60	Transportation Engineers	542	4	T03	Traffic & Transportation Engineering	2
62	Water Resources Engineers	298	6	U02	Urban Renewals; Community Development	4
	Other Employees	470	0	W02	Water Resources; Hydrology; Ground Water	2
Total		7363	105	W03	Water Supply; Treatment and Distribution	5

11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS (Insert revenue index number shown at right)	PROFESSIONAL SERVICES REVENUE INDEX NUMBER
a. Federal Work	1
b. Non-Federal Work	8
c. Total Work	8
	1. Less than \$100,000
	2. \$100,000 to less than \$250,000
	3. \$250,000 to less than \$500,000
	4. \$500,000 to less than \$1 million
	5. \$1 million to less than \$2 million
	6. \$2 million to less than \$5 million
	7. \$5 million to less than \$10 million
	8. \$10 million to less than \$25 million
	9. \$25 million to less than \$50 million
	10. \$50 million or greater

12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

a. SIGNATURE 	b. DATE 2/15/2024
c. NAME AND TITLE Gary Nadeau, P.E., Senior Vice President	

E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Trenton Strackbein, P.E.	13. ROLE IN THIS CONTRACT Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL 10	b. WITH CURRENT FIRM 10
15. FIRM NAME AND LOCATION (City and State) Kimley-Horn and Associates, Inc., Sarasota, FL			
16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor / Civil Engineering / University of Florida		17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) FL / Professional Engineer / 86562	
18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)			

19. RELEVANT PROJECTS

	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If Applicable)
a.	North Port Water Control Structure (WCS) 113, North Port, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project manager. Kimley-Horn is providing civil engineering, design, permitting, bidding, and construction phase services for the construction of a replacement control structure in the Snover Waterway. This structure is located on the west end of the Snover Waterway and serves as the last structure between the manmade canal system from the Myakkahatchee Creek. This structure includes 2 push-down gates in addition to the 4 pull-up gates included on the existing structure for a total of 6 gates. This structure is unique as it has almost 10 feet of water surface elevation difference from the upstream and downstream ends of the structure. This has created a unique design challenge and special consideration for permanent erosion control measures downstream of the structure. This structure is critical to controlling flooding within the City and for ensuring sufficient potable water storage capabilities. This project has been submitted to the Southwest Florida Water Management District (SWFWMD) for the Environmental Resource Permit (ERP) and the Florida Department of Environmental Protection (FDEP) for the State 404 program. Total Contract Value: \$262,992.65		
b.	North Port Water Control Structure (WCS) 108, North Port, FL	November 2020	June 2022
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE Project manager. Kimley-Horn provided civil engineering design, permitting, and bidding, and construction phase services for the construction of a replacement control structure in the Cocoplum Waterway. Construction was recently completed, with substantial completion in June 2022. The structure is located approximately 150 feet west of the Collingswood Boulevard bridge over the Cocoplum Waterway. The replacement structure includes six gates and 63 feet of fixed weir. Permitting was required through the SWFWMD for the ERP and the FDEP for the State 404 program. Kimley-Horn provided three alternative dewatering plans in the design to maintain the hydraulic function of the existing structure throughout construction by building the replacement structure in segments. The bidding phase of the project included the creation of specifications, bid forms, and bid addenda responses to Contractor questions. Kimley-Horn prepared an Engineer's Opinion of Probable Cost of Construction (EOPCC) that varied by a range of only 7%-20% from the three low contractor bids received in a time of significant construction cost escalation. This allowed the City to accurately project construction costs and budget appropriately. Total Contract Value: \$142,006.12		
c.	West Dearborn Street and South McCall Road Improvements, Englewood, FL	Ongoing	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE X Check if project performed with current firm		

Project analyst. Kimley-Horn was retained by Sarasota County to complete the West Dearborn Street and South McCall Road improvements project. This project consists of the reconstruction of the downtown Englewood corridor along West Dearborn Street from Indiana Avenue to Old Englewood Road. This multi-faceted project included heavy public involvement and visioning which was aided by Kimley-Horn's fly through and graphics presentations outlining concepts and developing the visions based on public input. The project included the addition of more than 60 new parking spaces and the conversion of existing parking to pervious parking fields. In addition, landscape, hardscape, lighting, and wayfinding signing were included as part of the project. A gateway feature which spans the roadway was custom designed and included to establish the sense of place when users arrive along the corridor. Kimley-Horn also designed over a mile of retrofitted drainage improvements along South McCall Road. The South McCall Road area of Englewood routinely floods, threatening not only community mobility but existing homes along the corridor. Kimley-Horn modeled the improvements and cut them into the County's coastal fringe model. These improvements, once constructed, will significantly lower the peak flooding stages throughout the corridor, as much as a foot in some locations. This project is set to enter construction in spring of 2020.

(1) TITLE AND LOCATION <i>(City and State)</i> West Villages Improvement District (WVID) Southwest Wastewater Reclamation Facility (SWWWRF), North Port, FL	(2) YEAR COMPLETED PROFESSIONAL SERVICES 2019 CONSTRUCTION <i>(If Applicable)</i> 2019	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE Project analyst. Kimley-Horn is providing a full range of engineering and hydrogeologic consulting services for the West Villages Improvement District (WVID) Wastewater Reclamation Facility (SWWWRF). Kimley-Horn is preparing a preliminary site plan to establish a hydraulic profile for the SWWWRF. Kimley-Horn will prepare a hydraulic analysis of the Island Walk and Gran Paradiso development master pump stations, along with the three additional existing lift stations currently manifolded into the existing force main, to determine modifications required to redirect the discharge to the SWWWRF headworks. Kimley-Horn will prepare plans and specifications for the construction of a Class I industrial DIW for the future disposal of SWWWRF wet weather discharges and membrane concentrate (brine) for the future WVID reverse osmosis (RO) water treatment plant (WTP) in accordance with the approved Preliminary Design Report (PDR). Kimley-Horn will prepare a PDR for the injection well system and submit an underground injection control (UIC) permit to the FDEP. The permitting agencies include the Southwest Florida Water Management District (SWFWMD), FDEP, U.S Army Corps of Engineers (USACE), FDEP/Health Department, FDEP/Sarasota County, City of North Port, and FDOT. Fee: \$2.7 million.	X Check if project performed with current firm	
(1) TITLE AND LOCATION <i>(City and State)</i> Bobby Jones Golf Club Renovation and Environmental Park, Sarasota, FL	(2) YEAR COMPLETED PROFESSIONAL SERVICES Ongoing CONSTRUCTION <i>(If Applicable)</i>	
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE	Check if project performed with current firm	
Project Engineer. Kimley-Horn prepared engineering design services on the renovation of the existing Bobby Jones Golf Club property in the City of Sarasota. This included the reduction in the number of holes from 48 to 27 holes and the creation of approximately 100 acres of environmental park. The environmental park includes a created wetland that dechannelizes two existing drainage canals tributary to Phillippi Creek, Main B and Branch BB, with approximately 5,800 acres of upstream drainage area. The created wetland provides in treatment in excess of 4,500 lbs of Total Nitrogen (TN) and Total Phosphorous (TP) removal. The created wetland system outfalls into the downstream end of the dechannelized Main B and Branch BB canals through 2 large concrete control weirs. The project was successful in receiving Cooperative Funding from the Southwest Florida Water Management District (SWFWMD) for nutrient removal and achieved a "high ranking" from District staff. Total Project Cost: \$363,350		

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 1
21. TITLE AND LOCATION <i>(City and State)</i> North Port Water Control Structure (WCS) 113, North Port, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable) Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of North Port	b. POINT OF CONTACT NAME Elisabeth Wong	c. POINT OF CONTACT TELEPHONE NUMBER 941.240.8321
--	--	--

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT <i>(Include scope, size, and cost)</i> Kimley-Horn is providing civil engineering, design, permitting, bidding, and construction phase services for the construction of a replacement control structure in the Snover Waterway. This structure is located on the west end of the Snover Waterway and serves as the last structure between the manmade canal system from the Myakkkahatchee Creek. This structure includes 2 pushdown gates in addition to the 4 pull-up gates included on the existing structure for a total of 6 gates. This structure is unique as it has almost 10 feet of water surface elevation difference from the upstream and downstream ends of the structure. This has created a unique design challenge and special consideration for permanent erosion control measures downstream of the structure. This structure is critical to controlling flooding within the City and for ensuring sufficient potable water storage capabilities. This project has been submitted to the Southwest Florida Water Management District (SWFWMD) for the Environmental Resource Permit (ERP) and the Florida Department of Environmental Protection (FDEP) for the State 404 program. Total Contract Value: \$262,992.65 Key Team Members: Trenton Strackbein, P.E.	
---	--

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE Project Management, QA/QC, Structural, Construction Services
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, If not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 2
21. TITLE AND LOCATION <i>(City and State)</i> North Port Water Control Structure (WCS) 108, North Port, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable) Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER City of North Port	b. POINT OF CONTACT NAME Elisabeth Wong	c. POINT OF CONTACT TELEPHONE NUMBER 941.240.8321
--	--	--

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

Kimley-Horn provided civil engineering design, permitting, and bidding, and construction phase services for the construction of a replacement control structure in the Cocoplum Waterway. Construction was recently completed, with substantial completion in June 2022. The structure is located approximately 150 feet west of the Collingswood Boulevard bridge over the Cocoplum Waterway. The replacement structure includes six gates and 63 feet of fixed weir. Permitting was required through the SWFWMD for the ERP and the FDEP for the State 404 program. Kimley-Horn provided three alternative dewatering plans in the design to maintain the hydraulic function of the existing structure throughout construction by building the replacement structure in segments. The bidding phase of the project included the creation of specifications, bid forms, and bid addenda responses to Contractor questions. Kimley-Horn prepared an Engineer's Opinion of Probable Cost of Construction (EOPCC) that varied by a range of only 7%-20% from the three low contractor bids received in a time of significant construction cost escalation. This allowed the City to accurately project construction costs and budget appropriately.



Total Contract Value: \$142,006.12
Key Team Members: Trenton Strackbein, P.E.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

a.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION <i>(City and State)</i> Sarasota, FL	(3) ROLE Project Management, QA/QC, Structural, Construction Services
b.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION <i>(City and State)</i>	(3) ROLE

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT <i>(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)</i>		20. EXAMPLE PROJECT KEY NUMBER 3		
21. TITLE AND LOCATION (City and State) Bobby Jones Golf Club Renovation & Environmental Park, Sarasota, FL		22. YEAR COMPLETED <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">PROFESSIONAL SERVICES Ongoing</td> <td style="width: 50%;">CONSTRUCTION (if Applicable) Ongoing</td> </tr> </table>	PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable) Ongoing
PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (if Applicable) Ongoing			
23. PROJECT OWNER'S INFORMATION				
a. PROJECT OWNER City Sarasota, FL	b. POINT OF CONTACT NAME Susan Martin, General Manager, Parks & Recreation District	c. POINT OF CONTACT TELEPHONE NUMBER 941.263.6644		
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost) Kimley-Horn prepared engineering design services on the renovation of the existing Bobby Jones Golf Club property in the City of Sarasota. This included the reduction in the number of holes from 48 to 27 holes and the creation of approximately 100 acres of environmental park. The environmental park includes a created wetland that dechannelizes two existing drainage canals tributary to Phillippi Creek, Main B and Branch BB, with approximately 5,800 acres of upstream drainage area. The created wetland provides in treatment in excess of 4,500 lbs of Total Nitrogen (TN) and Total Phosphorous (TP) removal. The created wetland system outfalls into the downstream end of the dechannelized Main B and Branch BB canals through 2 large concrete control weirs. The project was successful in receiving Cooperative Funding from the Southwest Florida Water Management District (SWFWMD) for nutrient removal and achieved a "high ranking" from District staff. 				
ALTERNATE B8 - 15 (B) x 9 (D) - 27INCHES UNIVERSITY OF FLORIDA BOBBY JONES GOLF CLUB & NATURE PARK DESIGN CONCEPT 				
Total Project Cost: \$363,350 Key Team Members: Trenton Strackbein, P.E.				
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT				
a.	(1) FIRM NAME Kimley-Horn and Associates, Inc.	(2) FIRM LOCATION (City and State) Sarasota, FL	(3) ROLE Project management, landscape architecture, engineering	
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	

G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Trenton Strackbein, P.E.	Project Manager	X	X	X							

29. EXAMPLE PROJECTS KEY

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	North Port Water Control Structure (WCS) 113, North Port, FL	6	
2	North Port Water Control Structure (WCS) 108, North Port, FL	7	
3	Bobby Jones Golf Club Renovation & Environmental Park, Sarasota, FL	8	
4		9	
5		10	

H. ADDITIONAL INFORMATION

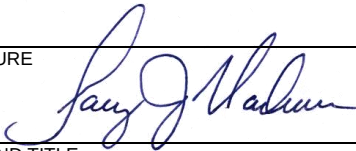
30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

WORKING WITH THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT: The Kimley-Horn team brings unsurpassed knowledge and experience with the District's design and construction standards, practices and procedures. As can be seen in previous sections, Trenton Strackbein, P.E. has the experience to serve the district on a continuing basis for any public improvements. As the current District Engineer, Kimley-Horn has seen The Cove at Rotonda grow and mature and we are proud to have been part of the process. Moving into 2024, we are excited about what the future holds for The District and want to be an integral part of its continued successes.

I. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

31. SIGNATURE



32. DATE

2/13/2024

33. NAME AND TITLE

Gary Nadeau, P.E., Senior Vice President

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

7D

The Cove at Rotonda Community Development District
Request for Qualifications – District Engineering Services

Competitive Selection Criteria

		Ability and Adequacy of Professional Personnel	Consultant’s Past Performance	Geographic Location	Willingness to Meet Time and Budget Requirements	Certified Minority Business Enterprise	Recent, Current and Projected Workloads	Volume of Work Previously Awarded to Consultant by District	TOTAL SCORE
	<i>weight factor</i>	25	25	20	15	5	5	5	100
	NAME OF RESPONDENT								
1	George F Young, Inc.								
2	Kimley-Horn and Associates, Inc.								

Board Member’s Signature

Date

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

8

RESOLUTION 2024-06

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE LOCATION OF THE
LOCAL DISTRICT RECORDS OFFICE AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, The Cove at Rotonda Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated within the Charlotte County, Florida; and

WHEREAS, the District is statutorily required to designate a local district records office location for the purposes of affording citizens the ability to access the District’s records, promoting the disclosure of matters undertaken by the District, and ensuring that the public is informed of the activities of the District in accordance with Chapter 119 and Section 190.006(7), *Florida Statutes*.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE
COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. The District’s local records office shall be located at: _____

_____.

SECTION 2. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this ____ day of _____, 2024.

ATTEST:

**THE COVE AT ROTONDA COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chair/Vice Chair, Board of Supervisors

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED
FINANCIAL
STATEMENTS**

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
APRIL 30, 2024**

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
APRIL 30, 2024**

	General Fund	Total Governmental Funds
ASSETS		
Cash	\$ 4,492	\$ 4,492
Due from Landowner	12,507	12,507
Total assets	<u>16,999</u>	<u>16,999</u>
LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ 11,008	\$ 11,008
Due to other	207	207
Landowner advance	6,000	6,000
Total liabilities	<u>17,215</u>	<u>17,215</u>
DEFERRED INFLOWS OF RESOURCES		
Deferred receipts	12,507	12,507
Total deferred inflows of resources	<u>12,507</u>	<u>12,507</u>
Fund balances:		
Unassigned	(12,723)	(12,723)
Total fund balances	<u>(12,723)</u>	<u>(12,723)</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 16,999</u>	<u>\$ 16,999</u>

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
FOR THE PERIOD ENDED APRIL 30, 2024**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Landowner contribution	\$ 683	\$ 683	\$ 20,940	3%
Total revenues	<u>683</u>	<u>683</u>	<u>20,940</u>	3%
EXPENDITURES				
Professional & administrative				
Management/accounting/recording	500	3,500	6,000	58%
Legal	-	138	5,000	3%
Telephone	8	58	100	58%
Postage	-	-	500	0%
Printing & binding	21	146	250	58%
Legal advertising	-	207	1,750	12%
Annual special district fee	-	175	175	100%
Insurance	-	5,000	5,500	91%
Contingencies/bank charges	79	796	750	106%
Website hosting & maintenance	-	1,680	705	238%
Website ADA compliance	-	-	210	0%
Total expenditures	<u>608</u>	<u>11,700</u>	<u>20,940</u>	56%
Excess/(deficiency) of revenues over/(under) expenditures	75	(11,017)	-	
Fund balances - beginning	<u>(12,798)</u>	<u>(1,706)</u>	-	
Fund balances - ending	<u><u>\$ (12,723)</u></u>	<u><u>\$ (12,723)</u></u>	<u><u>\$ -</u></u>	

**THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT**

MINUTES

DRAFT

**MINUTES OF MEETING
THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of The Cove at Rotonda Community Development District held Public Hearings and a Regular Meeting on November 16, 2023 at 11:00 a.m., at the Comfort Inn & Suites Port Charlotte, 812 Kings Highway, Port Charlotte, Florida 33980.

Present at the meeting were:

Matt Mootz	Chair
Alexis Lamb	Vice Chair
Cathy Edelen	Assistant Secretary

Also present:

Daniel Rom	District Manager
Kristin Thomas	Wrathell, Hunt and Associates, LLC (WHA)
Ashley Ligas (via telephone)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Rom called the meeting to order at 11:03 a.m.

Supervisors Mootz, Ms. Lamb and Edelen were present. Supervisors Schwartz and Mr. Lamb were not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Supervisors Matthew Mootz and Eileen Schwartz (the following will be provided in a separate package)

Mr. Rom stated that the Oath of Office was administered to Mr. Mootz prior to the meeting. Mr. Mootz is familiar with the following items:

A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees

B. Membership, Obligations and Responsibilities

C. Chapter 190, Florida Statutes

D. Financial Disclosure Forms

I. Form 1: Statement of Financial Interests

II. Form 1X: Amendment to Form 1, Statement of Financial Interests

III. Form 1F: Final Statement of Financial Interests

E. Form 8B: Memorandum of Voting Conflict

FOURTH ORDER OF BUSINESS

Public Hearing Confirming the Intent of the District to Use the Uniform Method of Levy, Collection and Enforcement of Non-Ad Valorem Assessments as Authorized and Permitted by Section 197.3632, Florida Statutes; Expressing the Need for the Levy of Non-Ad Valorem Assessments and Setting Forth the Legal Description of the Real Property Within the District's Jurisdictional Boundaries that May or Shall Be Subject to the Levy of District Non-Ad Valorem Assessments; Providing for Severability; Providing for Conflict and Providing for an Effective Date

A. Affidavit/Proof of Publication

B. Consideration of Resolution 2024-01, Expressing its Intent to Utilize the Uniform Method of Levying, Collecting, and Enforcing Non-Ad Valorem Assessments Which May Be Levied by The Cove at Rotonda Community Development District in Accordance with Section 197.3632, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date

On MOTION by Ms. Edelen and seconded by Ms. Lamb, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Ms. Edelen and seconded by Ms. Lamb, with all in favor, the Public Hearing was closed

On MOTION by Ms. Lamb and seconded by Mr. Mootz, with all in favor, Resolution 2024-01, Expressing its Intent to Utilize the Uniform Method of Levying, Collecting, and Enforcing Non-Ad Valorem Assessments Which May Be Levied by The Cove at Rotonda Community Development District in Accordance with Section 197.3632, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Public Hearing to Hear Public Comments and Objections to the Adoption of the Rules of Procedure, Pursuant to Sections 120.54 and 190.035, Florida Statutes

A. Affidavits of Publication

B. Consideration of Resolution 2024-02, Adopting Rules of Procedure; Providing a Severability Clause; and Providing an Effective Date

Mr. Rom presented Resolution 2024-02 and the Rules of Procedure, which follow Florida Statutes.

On MOTION by Mr. Mootz and seconded by Ms. Lamb, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Mr. Mootz and seconded by Ms. Lamb, with all in favor, the Public Hearing was closed.

On MOTION by Ms. Lamb and seconded by Mr. Mootz, with all in favor, Resolution 2024-02, Adopting Rules of Procedure; Providing a Severability Clause; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS**Public Hearing on Adoption of Fiscal Year
2022/2023 Budget**

A. Affidavit/Proof of Publication

B. Consideration of Resolution 2024-03, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date,

Mr. Rom presented the proposed Fiscal Year 2023 budget, which is pro-rated and is Landowner-funded, with expenses being funded as they are incurred.

On MOTION by Ms. Edelen and seconded by Ms. Lamb, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Ms. Edelen and seconded by Ms. Lamb, with all in favor, the Public Hearing was closed.

On MOTION by Ms. Lamb and seconded by Ms. Edelen, with all in favor, Resolution 2024-03, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS**Public Hearing on Adoption of Fiscal Year
2023/2024 Budget**

A. Affidavit/Proof of Publication

B. Resolution 2024-04, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date

Mr. Rom presented the proposed Fiscal Year 2024 Landowner-funded budget. It reflects District Management's reduced fee while the CDD is dormant and excludes bond related items.

On MOTION by Ms. Lamb and seconded by Ms. Edelen, with all in favor, the Public Hearing was opened.

No affected property owners or members of the public spoke.

On MOTION by Mr. Mootz and seconded by Ms. Edelen, with all in favor, the Public Hearing was closed.

On MOTION by Ms. Lamb and seconded by Mr. Mootz, with all in favor, Resolution 2024-04, Relating to the Annual Appropriations and Adopting the Budgets for the Fiscal Year Beginning October 1, 2023, and Ending September 30, 2024; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2024-05, Designating the Primary Administrative Office of the District and Providing an Effective Date

On MOTION by Ms. Edelen and seconded by Mr. Mootz, with all in favor, Resolution 2024-05, Designating 2300 Glades Road, Suite 410W, Boca Raton, Florida 33431 as the Primary Administrative Office of the District and Providing an Effective Date, was adopted.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2024-06, Designating the Location of the Local District Records Office and Providing an Effective Date

This item was deferred.

TENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of September 30, 2023

On MOTION by Mr. Mootz and seconded by Ms. Edelen, with all in favor, Unaudited Financial Statements as of September 30, 2023, were accepted.

ELEVENTH ORDER OF BUSINESS**Approval of Minutes**

- A. January 20, 2023 Landowners' Meeting
- B. July 21, 2023 Organizational Meeting

On MOTION by Mr. Mootz and seconded by Ms. Lamb, with all in favor, the January 20, 2023 Landowners' Meeting Minutes and July 21, 2023 Organizational Meeting Minutes, as presented, were approved.

TWELFTH ORDER OF BUSINESS**Staff Reports**

- A. District Counsel: Kutak Rock LLP

There was no report.

- B. District Engineer (Interim): Kimley-Horn & Associates, Inc.

Mr. Rom recalled advertising the Request for Qualifications (RFQ) for Engineering Services was put on pause until further project development.

- C. District Manager: Wrathell, Hunt and Associates, LLC

- 0 Registered Voters in District as of April 15, 2023

Mr. Rom asked if the plan is still to issue bonds in October 2024. Mr. Mootz replied affirmatively, for now.

- NEXT MEETING DATE: December 14, 2023 at 11:00 AM [Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950]

- Quorum Check

The December 14, 2023 meeting was cancelled and upcoming meetings will probably be cancelled. The next meeting will likely be in spring 2024, to commence the Fiscal Year 2025 budget process.

THIRTEENTH ORDER OF BUSINESS**Board Members' Comments/Requests**

218

219 There were no Board Members' comments or requests.

220

221 **FOURTEENTH ORDER OF BUSINESS****Public Comments**

222

223 No members of the public spoke.

224

225 **FIFTEENTH ORDER OF BUSINESS****Adjournment**

226

227

228 **On MOTION by Ms. Edelen and seconded by Ms. Lamb, with all in favor, the**
229 **meeting adjourned at 11:12 a.m.**

230

231

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

236

237

238

239

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241 _____
Secretary/Assistant Secretary

Chair/Vice Chair

THE COVE AT ROTONDA
COMMUNITY DEVELOPMENT DISTRICT

STAFF
REPORTS



April 19, 2024

DAPHNE GILLYARD
Director of Administrative Services
Wrathell, Hunt and Associates, LLC
2300 Glades Road, Suite 410W
Boca Raton, Florida 33431

Dear Ms. Gillyard;

Per your request for the number of registered voters as of April 15, 2024, for the following districts:

Babcock Ranch Community Independent Special District – 3,877
Coral Creek Community Development District – 0 (zero)
Harbor Village Community Development District - 0 (zero)
The Cove at Rotonda Community Development District - 0 (zero)
Tuckers Pointe Community Development District - 0 (zero)
West Port Community Development District - 785

If you have any questions, please do not hesitate to contact me.

Sincerely,

Vincenza F. Treppiedi, MFCEP
VBM Director
941-833-5407
vinnie@soecharlottecountyfl.gov
Representing the Office of
Hon. Leah Valenti
Supervisor of Elections
Charlotte County, FL

THE COVE AT ROTONDA COMMUNITY DEVELOPMENT DISTRICT		
BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 MEETING SCHEDULE		
LOCATION		
¹ Comfort Inn & Suites Port Charlotte, 812 Kings Highway, Port Charlotte, Florida 33980		
² Punta Gorda Charlotte Library, 401 Shreve St., Punta Gorda, Florida 33950		
DATE	POTENTIAL DISCUSSION/FOCUS	TIME
November 16, 2023 ¹	Regular Meeting	11:00 AM
December 14, 2023 ² CANCELED	Regular Meeting	11:00 AM
January 11, 2024 ² CANCELED	Regular Meeting	11:00 AM
February 8, 2024 ² CANCELED	Regular Meeting	11:00 AM
March 14, 2024 ² CANCELED	Regular Meeting	11:00 AM
April 11, 2024 ² CANCELED	Regular Meeting	11:00 AM
May 9, 2024 ² <i>rescheduled to May 21, 2024</i>	Regular Meeting	11:00 AM
May 21, 2024 ² CANCELED NO QUORUM	Regular Meeting	11:00 AM
June 10, 2024 ²	Regular Meeting	11:00 AM
June 13, 2024 ² CANCELED	Regular Meeting	11:00 AM
July 11, 2024 ²	Regular Meeting	11:00 AM
August 8, 2024 ²	Regular Meeting	11:00 AM
September 12, 2024 ²	Regular Meeting	11:00 AM